

CONTRACT REVIEW CHECKLIST

Contract Terms:

	Comments
Term (Duration of Contract)	November 21, 2012- June 30, 2013; Please refer to Section 1.
Termination Clause	Board may terminate at any time for any reason upon giving thirty (30) days notice to other party. If the consultant is in default, the Board may cancel contract upon five (5) days notice to the other party. Please refer to Section 16.
Insurance /Indemnification	Please refer to Section 11.
Liability issues	Please refer to Section 2.
Confidentiality Provision	Consultant will receive confidential student information; Please refer to Section 7 and PBSB 2220.
Warranties	None
Labor Issues	Please refer to Section 9.
Disclaimers	None
Background Screening	Please refer to Section 8.
Commercial Non-Discrimination per Policy 6.144	Please refer to Section 18.
Governing Law & Venue	Governing Law: Florida Venue: Palm Beach County; Please refer to Section 15.

Business Principles:

	Comments
Fees	\$25,000.00; Please refer to Section 6A.
Payment Terms, i.e. --Lump sum, installments --Late fees	Hourly Rate \$50.00; Please refer to Section 6A.

Other Issues:

	Comments
Beneficial Interest Affidavit	N/A
Non-Negotiable Issues	None
Miscellaneous Issues	None

Special Considerations: _____

Reviewed and approved as to form and legal sufficiency. Yes No

K. Hamilton 10/8/12
By: Attorney (Name and Date)