

Name of Vendor: James B. Pirtle Construction Company, Inc.  
d/b/a Pirtle Construction Company

FS-2 Board Item

Project Name/No.: Galaxy Elementary School Modernization,  
Project Number: 0821-7510

November 20, 2012 Board Meeting Date

Change Order No.: COPR #s 4, 5, & 6

**CONSTRUCTION CHANGE ORDER CHECKLIST**

Change Order:

Comments

Educational or Ancillary Plant	Educational Plant
Major or Minor Project	Major
Type of Contract	Construction Manager at Risk
Critical Path Affected	As to COPR #s 4, 5, & 6, Facilities Services has certified that the Critical Path of the Project is not affected.
Type of Change Order (CCD or COPR)	COPR for Items # 1, 2, & 3
Has the work commenced?	Facilities Services has certified that work for COPR #s 4, 5, & 6 have not commenced.
Will the Change Order be funded by contingencies approved by the Board?	Facilities Services has certified that COPR #s 4, 5, & 6 will be funded by outside contributions – donations from the Education Foundation for the Galaxy ES Modernization project. <b>(See Special Considerations, below).</b>
Documentation --Use of District Form --Existence Written Justification --Existence of Cost Proposal --Architect/Engineer prior signoff (CM@RISK or Design/Build)	<b>Form:</b> Facilities Services utilized the School District Change Order form for COPR #s 4, 5, & 6. <b>Project Controls:</b> As to COPR #4, on October 24, 2012, Project Controls approved a change in the amount of \$124,000.00 and found such amount to be fair and reasonable. As to COPR #5, on October 24, 2012, Project Controls approved a change in the amount of \$53,680.00 and found such amount to be fair and reasonable. As to COPR #6, on October 24, 2012, Project Controls approved a change in the amount of \$624,578.00 and found such amount to be fair and reasonable. <b>Cost Proposal:</b> As to COPR #4, cost proposal (letter) dated October 29, 2012 exists. As to COPR #5, cost proposal (letter) dated October 29, 2012 exists. As to COPR #6, cost proposal (letter) dated October 29, 2012 exists. <b>Written justification:</b> Written justification is provided on the face of the November 20, 2012 Board report. <b>Architect/Engineer prior sign off:</b> The Architect, Zyscovich, Inc. signed off on COPR #4, on October 29, 2012; signed off on COPR #5, on October 29, 2012; and signed off on COPR #6, on October 29, 2012

Approval Authority:

Comments

Amount of Change Order(CO)	COPR #4 – \$ 124,000.00 COPR #5 - \$ 53,680.00 COPR #6 - \$ 624,578.00 <b>Total: \$ 802,258.00</b>
Net change by previously authorized Change Orders	(\$419,117.19)
Original Contract Sum (OCS)	\$ 22,808,550.00 \$ 22,808,550.00 x .10 = \$ 2,280,855.00 (10% of Original Contract Sum) \$ 22,808,550.00 x .25 = \$ 5,702,137.50 (25% of Original Contract Sum)
Cumulative Total (CT) amount of all Change Orders on the Project/ %of OCS	<ul style="list-style-type: none"> <li>• (\$419,117.19) + \$ 802,258.00 = \$ 383,140.81.00</li> <li>• The CT is N/A % of the Original Contract Sum. (CT/OCS=% of OCS)</li> <li>• <b>To date, the Superintendent has not approved any change orders on this project. The above amount does not contribute to the CT of change orders approved by the Superintendent. All change orders, to date has been approved by the School Board.</b></li> </ul>
Impacts Board's right to pursue liquidated damages	Facilities Services has certified that COPR #s 4, 5, & 6 do not impact the School Board's right to pursue liquidated damages.
Impacts occupancy date	Facilities Services has certified that COPR #s 4, 5, & 6 do not impact the occupancy date.
Significantly alters design or Extent of facilities/Facilities not approved in specifications	Facilities Services has certified that this COPR #s 4, 5, & 6 do not significantly alter the design or extent of facilities and do not provide for facilities not approved in the specifications.
Change Order Approval Authority Required --Board; --Superintendent; or --Superintendent Designee	School Board <b>Justification:</b> Since the School Board did not specifically delegate decisions concerning utilizing outside contributions to fund change orders within SB Policy 7.22, the power to make such decisions rests with the Board, pursuant to §1013.50, Fla. Stat.

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 Change Order No.: COPR #4, 5, & 6

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Other Considerations:

Comments

Reviewed by CORC	Facilities Services has certified that it will submit FS – 2 to CORC for its review and comment at its November 15, 2012 meeting.
Emergency Change Order --Existence of Emergency --Superintendent Written Finding	No.
Prohibitions per SB Policy 7.22-13	Facilities Services has certified that COPR #s 4, 5, 6, 7, & 8 are not divided as prohibited by SB Policy 7.22-13(a) and (b).
Special Considerations	<ul style="list-style-type: none"> <li>This change order will not be funded by contingencies approved by the School Board, but will be funded by outside sources. Facilities Services has confirmed that the funds from the outside sources have been received.</li> </ul>

Reviewed and approved as to conformance with SB Policy 7.22 and legal sufficiency.

Yes  No

*Kathelyn Jacques-Adams*  
 Kathelyn Jacques-Adams  
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 of General Counsel, ou=Legal, email=kathelyn.  
 jacques-adams@palmbeachschools.org  
 Galaxy Elementary School Modernization,  
 James B. Pirtle Construction Company, Inc., d/  
 b/a Pirtle Construction Company, Project No.:  
 0821-7510  
 2012.11.08 13:53:28 -0500'

By: Kathelyn Jacques-Adams, Esq.,  
 Associate Counsel

Date: \_\_\_\_\_

*Sheryl G. Wood*  
 By: Sheryl G. Wood, Esq.,  
 General Counsel

Date: 11/9/12

**CERTIFICATIONS FOR CHANGE ORDERS**

1. Did this change order affect the critical path been affected? Yes  No  X  
(Specify answer for each item, if applicable.)

\_\_\_\_\_  
\_\_\_\_\_

2. Has the work commenced? Yes  No  X  
(Specify answer for each item, if applicable.)

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\_\_\_\_\_

3. How will this change order be funded?  
(Specify answer for each item, if applicable.)

It will be funded from outside contributions.

4. Does this change Order impact the School Board's right to pursue liquidated damages? Yes  No  X  
(Specify answer for each item, if applicable.)

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\_\_\_\_\_

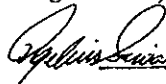
5. Does this change order impact the occupancy date? Yes  No  X  
(Specify answer for each item, if applicable.)

\_\_\_\_\_  
\_\_\_\_\_

6. Does the work associated with this change order significantly alter the design or extent of facilities or provides for facilities not approved in the specifications? Yes  No  X  
(Specify answer for each item, if applicable.) (If yes, explain)

\_\_\_\_\_  
\_\_\_\_\_

I certify that each and every change order (including all items) in this School Board Agenda has not been divided as prohibited by SB Policy 7.22-13(a) and (b).



Digitally signed by Angelino L. Garcia  
DN: cn=Angelino L. Garcia, o=Division of Support  
Operations, ou=Facilities Services,  
email=angel.garcia.1@palmbeachschools.org, c=US  
Date: 2012.10.23 13:40:48 -0400

\_\_\_\_\_  
(Signature)  
Senior Project Administrator  
Print name: \_\_\_\_\_

\_\_\_\_\_  
Date

**CERTIFICATIONS FOR CHANGE ORDERS**

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(Specify answer for each item, if applicable.)

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2. Has the work commenced? Yes  No   
(Specify answer for each item, if applicable.)

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It will be funded from outside contributions.

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(Specify answer for each item, if applicable.)

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5. Does this change order impact the occupancy date? Yes  No   
(Specify answer for each item, if applicable.)

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(Specify answer for each item, if applicable.) (If yes, explain)

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DN: cn=Angelino L. Garcia, o=Division of Support  
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Date: 2012.10.23 13:43:40 -0400

(Signature)  
Senior Project Administrator  
Print name: \_\_\_\_\_

\_\_\_\_\_  
Date

**CERTIFICATIONS FOR CHANGE ORDERS**

1. Did this change order affect the critical path been affected? Yes  No  X  
(Specify answer for each item, if applicable.)

\_\_\_\_\_  
\_\_\_\_\_

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(Specify answer for each item, if applicable.)

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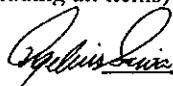
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\_\_\_\_\_  
(Signature)  
Senior Project Administrator  
Print name: \_\_\_\_\_

\_\_\_\_\_  
Date