

**CONTRACT REVIEW CHECKLIST**

**Contract Terms:**

	Comments
Term (Duration of Contract)	24 Months – July 1, 2013 – June 30, 2015
Termination Clause	Without cause on 90 days notice.
Insurance /Indemnification	None
Liability issues	N/A
Confidentiality Provision	N/A
Warranties	None
Labor Issues	N/A
Disclaimers	None
Background Screening	N/A
Commercial Non-Discrimination per Policy 6.144	N/A
Governing Law & Venue	Florida law and Palm Beach County venue

**Business Principles:**

	Comments
Fees	
Payment Terms, i.e. --Lump sum, installments --Late fees	

**Other Issues:**

	Comments
Beneficial Interest Affidavit	Included with Back-Up
Non-Negotiable Issues	None
Miscellaneous Issues	None

**Special Considerations:** \_\_\_\_\_

Reviewed and approved as to form and legal sufficiency. Yes  No

*Blair Littlejohn* 3/18/13  
 By: Blair LittleJohn