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THE SCHOOL DISTRICT OF PALM BEACH COUNTY

Request for Legal Approval of Document by Office of the Chief Counsel

DIRECTIONS: Allow ten (10) business days for review and approval. Your Document may be returned without review for failure to complete the information below.

Date Submitted 6/7/2012 Number of Originals Submitted 2

Name of Document Florida Department of Children and Families Refugee Entitlement Grant

School/Department Submitting The Department of Adult and Community Education/9039

Contact Person Lisa Anderson Telephone (561) 649-6010 PX 46010

Requested Return Date 6/15/2012 (DO NOT use "ASAP" - a specific date is required)

This Document is a [ ] Contract [ ] Policy [ ] Bulletin [ ] Form/Manual [x] Other (please specify) Grant

Are all attachments, appendices, schedules, forms, or exhibits referenced in the Document attached to this form?

[x] Yes [ ] No [ ] N/A

NOTE: The Document cannot be approved until all attachments, appendices, schedules, forms, or exhibits referenced in the Document are submitted.

If the Document is a Contract, please indicate whether it is: [ ] New [ ] Renewal of Existing Contract

[ ] Extension of Existing Contract [ ] Modification/Amendment of Existing Contract

NOTE: If this is a Renewal, Extension, or Modification/Amendment, attach copy of Original Contract and any prior Amendments.

If the Document is a Contract, is the Beneficial Interest and Disclosure of Ownership Affidavit (PBSD 1997) attached?

[ ] Yes [ ] No If no, why not?

NOTE: If PBSD 1997 is required, the Document cannot be approved until it is submitted.

Will the Document be submitted to the Board for approval? [x] Yes [ ] No If not, why not? (give reason below)

Has your Chief, Assistant Superintendent, Director, or Principal reviewed and approved the content of this Document?

[x] Yes [ ] No If no, why not?

How do you want the Document returned to you? [x] Pick Up [ ] Pony [ ] Facsimile [ ] Email

Comments:

6/14 - Amendment should be with School Board

Mary Barrett

Signature of Chief, Assistant Superintendent, Director, or Principal

6/7/12

Date

Attorney Assigned

[Signature]

Date of Completion by Attorney

6/14/12