

# ADULT EDUCATION CENTER

## NEWSLETTER

### 2006 - 2007

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2161 N. Military Trail—West Palm Beach, FL 33409

(561)640-5074



#### Mission Statement:

The Adult Education Center's mission is to assure the opportunity for all students to acquire knowledge and develop skills to succeed in life and work.

The Adult Education Center is a public school. Most classes are FREE. Adult Education Programs require no specific test scores for admission. Entrance tests are used strictly for placements and individualized learning plans.

#### Registration:

The Adult Education Center has open registration during the school year and the summer. All new students are required to take a placement test before entering classes. To take the placement test students must have an official picture I.D. and make an appointment in person. Tests are offered during the morning, afternoon and evening.

#### Who to Call:

For more information about GED, ABE or AHS classes, call (561) 682-0626. For ESOL classes, call (561) 640-5074, or come to the Adult Education Center, 2161 N. Military Trail, West Palm Beach, FL. 33409.

**THE CHOICE IS YOURS** Employability and Workforce Skills / Flexible Scheduling / Career Counseling and Academic Advising / Individualized Prescriptions/ Computer Assisted Learning

## PUBLIC SERVICE HOURS

#### School Hours:

The Center has day and evening classes from August 16, 2006 to July 18\*\*, 2007.

MONDAY – THURSDAY, 8:00 A.M. – 9:30 P.M. /

FRIDAY, 8:00 A.M. – 3:30 P.M.

See the school calendar on the back of this newsletter.

#### Media Center

The Media Center provides materials that support school curriculum. Books are available for information or pleasure reading. Low level-high interest books for beginning readers as well as books with tapes are available for checkout to students. Reference work can be done on the computer, the internet, or with reference materials from the shelves.

8:00 A.M. – 3:30 P.M. Monday, Thursday & Friday

8:00 A.M. – 9:00 P.M. Tuesday & Wednesday

#### Guidance Office

Counselors provide academic, career and personal counseling to students helping them establish education and career goals. They refer students to appropriate post-secondary education programs, and they provide general college and financial aid information.

8:00 A.M. - 9:30 P.M. Monday – Thursday /

8:00 A.M. – 3:30 P.M. Friday

#### Career Center

The Career resource teacher provides career services and resources, including identifying interests, skills and values; exploring occupational and educational options; application and interviewing skills; motivating students to be the best they can be; and facilitate job interviews through on campus job fairs.

8:00 A.M. – 3:00 P.M. Monday - Friday

[www.palmbeach.k12.fl.us/AdultEdCenter](http://www.palmbeach.k12.fl.us/AdultEdCenter)

# WORKFORCE DEVELOPMENT PROGRAMS

## GENERAL EDUCATION\*

### Adult Basic Education (ABE)

ABE classes provide instruction in basic literacy and life skills for adults who are performing at or below the 8<sup>th</sup> grade level and prepare them for GED preparation classes.

DAYS	TIME
Monday—Friday	8:00 a.m.—10:30 a.m.
Monday—Friday	11:00 a.m.—1:30 p.m.
Monday—Thursday	6:30 p.m.—9:30 p.m.

### General Education Development (GED)

GED preparation classes provide instruction for adults who are performing at or above the 9<sup>th</sup> grade level. Passing the GED Test gives adults the opportunity to earn a State of Florida High School Diploma. The GED consists of five tests: Mathematics, Writing, Reading, Science and Social Studies.

### Adult High School

Students who are pursuing a standard high school diploma in Palm Beach County need 24 credits, 2.0 grade point average, and a passing score on the Florida Comprehensive Assessment Test (FCAT). Students who have withdrawn from their home high school, need no more than two credits, and/or need intensive FCAT preparation classes, may enroll in the Adult High School.

DAYS	TIME
Monday—Friday	11:00 a.m.—1:30 p.m.

## OPEN ENROLLMENT

\* Selected classes are available online via the Internet. Ask your counselor for more information.

### CITIZENSHIP

Instruction is provided for adults who are preparing to take the USCIS Naturalization (Citizenship) Test.

DAYS	TIME
Monday—Friday	11:00 a.m.—1:00 p.m.
Monday—Thursday	5:00 p.m.—6:30 p.m.

### ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)

ESOL classes provide instruction for adults who are learning English as a second/additional language. There are beginning through advanced levels of instruction.

DAYS	TIME
Monday—Friday	8:00 a.m.—11:00 a.m.
Monday—Friday	11:30 a.m.—1:30 p.m.
Monday—Thursday	6:30 p.m.—9:30 p.m.

## BY APPOINTMENT

## OPEN ENROLLMENT

# SCHOOL CALENDAR

## PROGRAMS STARTING AUGUST 16, 2006 TO JUNE 1, 2006

DATE	HOLIDAY	DATE	HOLIDAY
July 4, 2006	Independence Day	January 1 –5, 2007	Winter Holidays
September 4, 2006	Labor Day	January 15, 2007	M. L. King's Birthday
October 2, 2006	Fall Holiday	February 19, 2007	President's Day
October 27, 2006	Fall Holiday	April 6, 2007	Spring Holiday
November 22– 24, 2006	Thanksgiving Holiday	April 9—13, 2007	Spring Break
December 25 – 31, 2006	Winter Holidays	May 28, 2007	Memorial Day

### **SUMMER SCHOOL JUNE 11, 2007 TO JULY 18, 2007\*\***

If you would like more information about the opportunities available at the Adult Education Center, please call:

GED Prep / Adult Basic Education / Adult High School.....(561) 682-0626  
 English for Speakers of Other Languages (ESOL) ..... (561) 640-5074

\* \*Dates subject to change