

Park Vista Community High School

7900 Jog Road
Lake Worth, FL 33467
(561) 491-8400



**Student / Parent Handbook
2010-2011**

WELCOME TO PARK VISTA COMMUNITY HIGH SCHOOL

PRINCIPAL'S MESSAGE



Welcome to Park Vista Community High School. We hope that your experience here will be productive and memorable. The history of our school has proven that the faculty, staff, parents, and community have a strong commitment to our success. We recognize that high standards and the involvement of all

stakeholders are the keys to an enriching experience for our students.

We believe that a school's success is built on a solid foundation of open communication, respect, and trust between home and school. With your support, we can provide your sons and daughters with quality educational services to ensure positive outcomes for everyone.

We believe that a set of well-defined policies and procedures for the school's operation is one ingredient for sure success. This handbook contains specific information for all students attending our school. The Student and Family Handbook-Rules and Regulations of Operation is being distributed to all secondary students enrolled in Palm Beach County schools, too. Please take a moment to thoroughly review both handbooks with your child so that he or she is familiar with its contents.

Students are expected to follow all school rules and guidelines, which will allow for academic learning to occur in a safe and secure environment. Students are expected to dress in a manner that will not exhibit impropriety or constitute a safety hazard or disruption. Our goal is to keep the focus on academics so that the students will have the opportunity to succeed in school each day.

Your high school experiences at Park Vista Community High School will be whatever you make of them. You have the power to reach the goals you have set for yourself in life. The faculty and staff of Park Vista Community High School will work with you to reach those goals and help to make your high school experience a positive one. However, you must meet them half way. Remember, the longest journey begins with just a single step, so put your best foot forward and let the learning begin.

Educationally yours,

Sincerely,



Mr. Reginald B. Myers

PHILOSOPHY OF THE SCHOOL

Mission

Park Vista Community High School is committed to fostering a safe environment, which respects diversity while providing an atmosphere of academic excellence, student involvement, and positive opportunities for all.

Vision

- Student learning is the chief priority for the school.
- Teachers, administrators, parents, and the community share the responsibility for advancing the school's mission.
- A safe, positive, and comfortable environment promotes student learning.
- Each student is a valued individual with unique, physical, social, emotional, and intellectual needs.
- Students are prepared to achieve success in the global community.
- Students will foster academic and career achievement as well as lifelong learning.

ADMINISTRATIVE STAFF

Superintendent:

Dr. Arthur Johnson

Central Area Superintendent:

Mr. Rodney Montgomery

Principal:

Mr. Reginald B. Myers

Assistant Principals:

Ms. LuAnne Daucanski

Mrs. Marie DiFonte

Mrs. Linda Carr

Mr. Ronn Peteck

Mr. Reggie Lanier

Guidance Coordinator:

Mrs. Betsy Lyon

ESE Contact:

Mrs. Ellie Smith

BELL SCHEDULES



7 Period Day Schedule

| | | |
|-----------------|-----------------------------|-------------|
| 1 st | | 7:30-8:20 |
| 2 nd | | 8:27-9:25 |
| 3 rd | | 9:32-10:22 |
| 4 th | | 10:29-11:19 |
| 5 th | | 11:26-12:51 |
| | 1 st Lunch | 11:19-11:54 |
| | Class | 12:01-12:51 |
| | 2 nd Lunch | 12:16-12:51 |
| | Class | 11:26-12:16 |
| 6 th | | 12:58-1:48 |
| 7 th | | 1:55-2:45 |

Block Odd/Even Day Schedule

| | | |
|------------------------------------|-----------------------------|-------------|
| 1 st or 2 nd | | 7:30-9:25 |
| 3 rd or 4 th | | 9:32-11:19 |
| 5 th | | 11:26-12:51 |
| | 1 st Lunch | 11:19-11:54 |
| | Class | 12:01-12:51 |
| | 2 nd Lunch | 12:16-12:51 |
| | Class | 11:26-12:16 |
| 6 th or 7 th | | 12:58-2:45 |

Late Start Day Schedule – Learning Team Meeting (LTM) Bonus Block Day

| | | |
|------------------------------------|-------|-------------|
| Lunch | | 10:00-10:25 |
| 1 st or 2 nd | | 10:32-11:36 |
| 3 rd or 4 th | | 11:43-12:39 |
| 5 th | | 12:46-1:42 |
| 6 th or 7 th | | 1:49-2:45 |

SCHOOL COLORS

Royal Blue, Black and Silver

SCHOOL MASCOT

Cobra

SCHOOL WEBSITE

<http://www.pvchs.com>

Tip: Refer to your school calendar for the daily bell schedule.

CONTACT INFORMATION

MAIN OFFICE: 491-8400

- * General school business
- * Appointments with administrators
- * Leave messages for teachers
- * School insurance forms

STUDENT SERVICES: 491-8441

- * Attendance information
- * Bus transportation
- * Discipline information
- * Locks and locker information
- * Lost and found
- * Permission to leave campus for reason other than illness
- * Reporting lost property

ESOL QUESTIONS: 491-6896

- Coordinator: Ms. Lhisa Almashy
- * Registration of students
 - * Language assessment
 - * Translations
 - * Course selection

EXCEPTIONAL STUDENT EDUCATION (ESE): 491-8465

- Coordinator: Mrs. Ellie Smith
- * Individual Education Plans
 - * Course selections for ESE
 - * Testing for ESE programs

FOOD SERVICE: 491-8452

- * Free and reduced lunch forms
- * Menus

GUIDANCE OFFICE: 491-8420

- * Course and career counseling
- * Personal counseling
- * Registration
- * Scholarship information
- * Transcripts
- * Parent-teacher conference
- * High school credit lab
- * Withdrawal forms

GUIDANCE COUNSELORS:

- Coordinator: Mrs. Betsy Lyon 491-8419
- Mr. Rick Dewalt 491-8438
- Mrs. Angela Lester 491-8434
- Mr. Peter Tarini 491-8436
- Mrs. Mary Turner 491-8437
- Mrs. Patty Tyler 491-8432

CLINIC: 491-8442

- Nurse: Mrs. Sue Lavigne
Nurse: Mrs. Francine Prezioso
- * Illness/injury during school hours
 - * Permission to leave campus due to illness
 - * Report accidents or illnesses

ACTIVITIES DIRECTOR: 491-8443

- Mrs. Pam Romero
- * Coordination of all student activities and schedules

ATHLETIC DIRECTOR: 491-8482

- Mrs. Pam Romero
- * Coordination of all athletic events and schedules

SCHOOL POLICE OFFICER:

- Officer Richard O'Connor 491-8412
- * Campus security and safety

MEDIA CENTER:

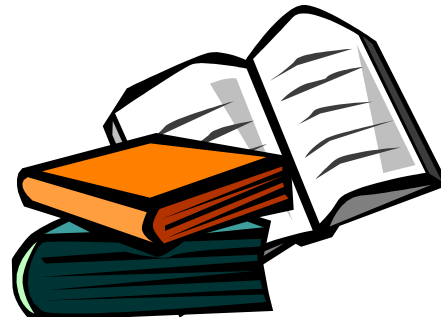
- Media Specialist: 491-8446
- Mrs. Brigitta McTigue
- * Research information
 - * Lost and found library books
 - * Payment of book fines
 - * Photo ID's

TECHNOLOGY:

- Technology Coordinator: 491-6842
- Mr. Brad Warren
- * Oversees all hardware and software
 - * Provides staff development
 - * Manages GradeQuick, Edline, Site Reporter, Outlook Mail, Site Reporter, and school website
 - * Ensures all grades are uploaded in a timely manner

CAREER ACADEMY: 491-8431

- Coordinator: Mr. Ron Poitras
- * Oversees all aspects of career academies for Information Technology, Medical Sciences, Automotive Technology, and Media, Film, and Television Production



ACADEMIES



Purpose

The purpose of our five academies is to prepare students for the future, while also providing the enriching experience of a traditional high school. Students will attain knowledge and skills that will prepare them for post-secondary education and/or meaningful employment immediately following high school. Students can earn scholarships for post-secondary education through the Florida Bright Futures/Florida Gold Seal Vocational Scholars Award program.

Research has shown that students who participate in high school career-technical studies programs have reading, mathematics, and science scores that equal or exceed those of college-preparatory students and typically have higher grade point averages in college. The curriculum for each of our academies is delivered through state-of-the-art computer technology that enables students to succeed in the information age.

Description of Academies

The **Career Academy of Information Technology** offers an innovative, integrated learning environment focused on computers, technology, and communications. **This career academy is only available to in-boundary students to Park Vista.** The academy is designed to provide students with the training and skills necessary to pass the certification examinations for careers such as:

Computer Operator, Computer Support Specialist, Digital Design, Multimedia & Web Design, Network Systems, PC Support Specialist, Word Processor, Microsoft Office Specialist.

Academy/Department Chair: Kim Fisher

The **Medical Sciences Academy** offers an innovative, integrated learning environment designed to provide students with the medical skills and training necessary to succeed in post-secondary health care career education and/or to successfully transition into the health care workforce.



Allied Health Care Worker, Certified Nursing Assistant, First Responder, Lab Technician I and II, Health Unit Coordinator, EKG Technician.

Academy/Department Chair: Dorothy Hadad

The **Auto Collision Repair and Refinishing Academy** prepares students for employment in the auto body and refinishing industry and for post-secondary education. The program content will include the following: basic trade skills, refinishing skills, sheet metal repair skills, frame and unibody squaring and aligning, use of fillers, paint systems and undercoats, and related welding and mechanical skills. This program is in the process of obtaining NATEF certification.

Academy/Department Chair: Norm Thomas

The **Media, Film, and Television Production Technology Program** is dedicated to providing quality education in the organization and dissemination of ideas through television and film production. Students are taught in professional broadcast studios with high quality equipment. Students benefit from the use of recording studios, remote cameras, video recorders, video switching and editing equipment, and comprehensive computer graphics systems to complete academic and extracurricular projects.

Academy/Department Chair: Sarah Peterson

The **Automotive Repair Technology Career Academy** combines hands-on training in fully integrated, computerized, state-of-the-art laboratories. The course content also includes training in communications, leadership, human relations, employability skills, and safe, efficient work practices. This program is certified by NATEF (National Automotive Technicians Education Foundation). The integration of academics with hands-on practical application provides students with the training and skills necessary to pass the licensing and/or certification in one of the following areas:

Automotive Lube Technician, Automotive Brake Technician, Engine Performance Technician, Steering and Suspension Technician.

Academy Department Chair: Steve Moldoff

For information regarding the Academies and their requirements, please contact:

Mr. Ron Poitras 491-8431
Academy Coordinator
poitrar@palmbeach.k12.fl.us

ACADEMIC INFORMATION

Registration Requirements

- 1. Residence:** Students must attend the designated school within the attendance boundary where the parents live, unless the student is granted an official School Reassignment by the School District of Palm Beach County. Parents must provide proof of residence by presenting at least three forms of documentation, such as a property tax bill, a rental agreement showing payment, a recent utility bill, and a driver's license showing the correct address. Proof of residency may again be requested at any time during the student's enrollment at Park Vista High School.
- 2. Health Policy:** Students must produce documentation on the prescribed Florida HRS 680 form of appropriate immunizations (DTP, Polio, MMR, HEP. B) and a current physical on form DH 3040.
- 3. Proof of birth:** One of the following must be presented: birth certificate, baptismal certificate, insurance policy that has been in force for two or more years, a passport, or school record.
- 4. Transcripts:** Copy of last report card showing grade promotion.

Requirements for Graduation for Standard Diploma

4 Year Option for Newly Enrolled 9th Grade Students in, '07-'08, '08 -'09, '09 -'10, '10 - '11 School Years

1. 24 credits must be earned in specific courses.
2. Students must pass FCAT Math and Reading.
3. Students must earn a cumulative grade point average of a 2.0.
4. Students must complete 20 hours of community service. Documentation must be submitted to guidance counselor on "Park Vista Volunteer Supervisor's Sheet," along with official letter from organization. To be eligible for awards, all documentation must be submitted by April 1.
5. Students must declare a major area of interest.

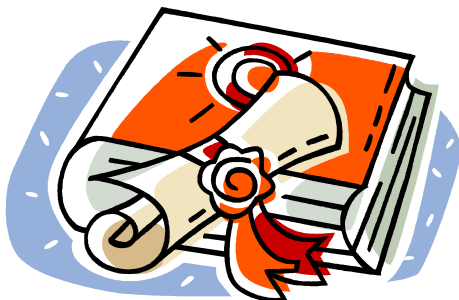
Required Courses:

| | |
|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| English..... | 4 Credits |
| Mathematics..... | 4 Credits (One must be Algebra I) |
| Science..... | 3 Credits (Includes a biology & physical science course) |
| Social Sciences..... | 3 Credits (Includes 1 credit World History, 1 credit American History, ½ credit Economics, ½ credit American Government) |
| Fine Arts..... | 1 Credit |
| HOPE or PE/Personal Fitness..... | 1 Credit |
| Major Area of Interest..... | 4 Credits |
| Electives..... | 4 Credits |

In addition, 2 years of sequential foreign language are required to enter the State University System. Students must also earn 3 additional credits in core courses to enter State University System.

Grade Classification

| | |
|--------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9 th to 10 th | At least 5 credits |
| 10 th to 11 th | At least 11 Credits OR pass FCAT reading AND math |
| 11 th to 12 th | Option A Graduation Program (traditional 4 year – 24 credits): At least 17 credits with a 2.0 cumulative GPA and 20 hours of community service. At the time a student earns the appropriate number of credits and GPA, he/she will be classified as a 12 th grade student, provided the student is eligible for a certificate of completion or graduation by the end of the final grading period. |
| 10 th to 12 th | Options B, C, E or F Graduation Program (3 year – 18 credits): To be promoted from 10 th to 12 th at end of second year in high school, earn at least 12 credits and have a 2.0 cumulative GPA (GPA 18) and 20 hours of community service. |



GENERAL RULES AND PROCEDURES FOR GRADING

Report Cards and Progress Reports are generated each nine-week marking period and should reflect the attendance for each student. Report cards for the first three marking periods will be distributed to the students. Report cards for the fourth marking period will be mailed to the students' homes.

The dates for report card distribution are:

- 1st nine weeks – October 29th
- 2nd nine weeks – January 18th
- 3rd nine weeks – April 4th
- 4th nine weeks - Mailed After June 9th

A single page summary Progress Report will be distributed to students approximately 4 ½ weeks into each marking period.

The dates for Progress Report distribution are:

- September 20th November 15th
- February 7th April 25th

EDLINE --- www.Edline.net

Detailed weekly progress reports for each class may be monitored by parents and students by using the Internet reporting tool, Edline. Edline also allows parents and students to communicate with teachers via email (parent and child have separate accounts). Edline also contains important assignment information about each class.

Edline computer account information will be distributed before the first progress report to parents and students who did not have active accounts at Park Vista last year. Students and parents of students who were at Park Vista last year can use their existing accounts and do not need to establish new accounts each year.

Grades will appear on report cards as follows:

- A = Superior
- B = Above Average
- C = Average
- D = Below Average
- F = Failing
- I = Incomplete
- N = Exam Failure and loss of credit due to violation of State Attendance Policy
- E = Senior Exempt from Final Exam
- M = Valid Missing Grade (ESOL students only)

Grades shall be based on the quality of work done. A student's regular attendance, daily preparation, and promptness in completing assignments must be consistent and congruent with these grades. A sufficient number of grades will be recorded to justify the marking-period grade. A marking-period grade is not based solely on a single project.

Students who have not completed all make-up work shall receive an Incomplete (I) for that grading period. This work must be completed within ten (10) days of the next grading period or the "I" may be changed to an "F." Letter grades shall be calculated on a percentage of student achievement as indicated:

Grading Scale

- A = 100% - 90%
- B = 89% - 80%
- C = 79% - 70%
- D = 69% - 60%
- F = 59% and below

Credits will be awarded by semester only. No yearly grade averages will be given. The student must earn a majority of passing nine weeks' and exam grades during a given semester to receive a passing grade for the semester. To receive credit for a course taken, the student must complete all required work including the semester exam.

Graduating seniors shall, at their option, be exempt from final exams given just prior to the graduation exercises, provided they have not received a failing grade for either nine week grading period of their final semester or have not accumulated 11 or more absences that semester.

Seniors will, however, have to take the nine-week exam if given. Failure to comply with this provision shall result in a grade of "I" (Incomplete) for the semester grade. An "I" appearing for any grading period will remain as such until students complete required work during next grading period. A senior may take a second semester final exam in an attempt to improve the semester grade in that course (Directive D8.05).

Calculation of Semester Grades

Semester grades are calculated on a 4.0 system and are converted to letter grades. The following grade point minimum values are used to calculate letter grades:

A = 3.6 and Above

B = 3.59 - 2.6

C = 2.59 - 1.6

D = 1.59 - 0.6

F = Below 0.6



High school course grades are reported on student transcripts as semester grades. Semester examinations at the high school level count 20% of the final semester grade. **All high school students must take the semester examination for each course, with the exception of seniors immediately prior to graduation.** Each nine-week grade value is multiplied by two and added to the semester examination grade value; the total is divided by five. All make-up work should be completed within two weeks of the end of the semester unless the principal decides that an exception is warranted.

Forgiveness Rule

Students may repeat a course for forgiveness if a grade of *F* or *D* (Ds on a space-available basis) is earned in a course. Forgiveness for required courses shall be limited to replacing a grade of "D" or "F," or the equivalent of a grade of "D" or "F," with a grade of "C" or higher, or the equivalent of a grade of "C" or higher, earned subsequently in the same or comparable course. A course is forgiven only if a student receives a grade of **C or higher**. **Middle School students** may replace a grade of C, D or F (Cs or Ds on a space-available basis) with a grade of "C" or higher, or the equivalent of a grade of "C" or higher, earned subsequently in the same or comparable course. Students earning a grade of *D* on the repeat effort earn credit for that course, however, the initial failing grade is not forgiven. Students may again choose to repeat the same course, and upon earning a grade of **C or higher**, all earlier grades will be forgiven. In all cases of grade forgiveness, only the new grade, of C or higher, shall be used in the calculation of the student's grade point average. Any course grade not replaced according to a district school board forgiveness policy shall be included in the calculation of the cumulative grade point average required for graduation. If a student withdraws from the International Baccalaureate (IB) Program, the student may take an equivalent or lower-level course for forgiveness of a *D* or *F* earned in an IB course (Example: AP Calculus or Calculus Honors for forgiveness of Calculus IB). In all cases where courses are forgiven under the provisions above, the initial *F* or *D* grade(s) will remain as part of the academic history. Students should be advised that many universities calculate GPAs based on all courses attempted.

Progress Monitoring Plan

As required by Florida Statute 1008025(4) schools must provide a School District of Palm Beach County Progress Monitoring Plan (PMP) for each student who does not meet specific levels of performance as determined by the school board in reading, writing, mathematics, and or science for each grade level, or who does not meet specific levels of performance as determined by the commissioner on statewide assessments at selected grade levels. Additional diagnostic assessments must be provided to determine the nature of the student's difficulty and areas of academic need.

The Student Monitoring Plan (PMP) is used to monitor all students performing below grade level. The PMP is a new document that will take the place of Academic Improvement Plans. A school-wide system of monitoring has been put in place which addresses diagnostic assessments, strategies, and interventions that are used at Park Vista by all teachers for all students.

Diplomas

The School District of Palm Beach County will award the following diplomas:

Certificate of Completion: Awarded to students who meet all criteria established by the School Board and state law except for passing the FCAT. Students must have a 2.0 cumulative GPA and earn all 24 required credits. Students may attend PBS with a CPT eligible certification of completion (W8a on transcript). Student can participate at the graduation ceremony.

Certificate of Completion – Awarded to students who have earned all 24 credits but have less than a 2.0 cumulative GPA. The certificate of completion does not carry any of the privileges of a standard high school diploma, so students should still sign up for summer school, return to school next year, or enroll in a GED preparation program (W08 on transcript). Student can not participate at the graduation ceremony.

Standard Diploma - awarded to students who meet all criteria established by the School Board and state law.

Diploma with Academic Honors - awarded to students who meet all criteria established by the School Board and state law for a regular diploma and who have an unrounded cumulative grade point average of 3.5 AND a Scholastic Assessment Test I (SAT) of 1270 or an American College Test (ACT) composite score of 28.

Exceptional Student Education Diploma - awarded to students who complete an appropriate course of study and satisfy all applicable School Board and state requirements for exceptional education students.



SCHEDULE CHANGES



A student wishing to withdraw from a class or requesting a schedule change must submit the completed schedule change form, including all signatures, prior to the established deadline and present specific reasons for the necessity of a class change. Changes from one elective to another are not permitted.

Schedule changes will ONLY be made for the following reasons:

1. Student is in the wrong level and/or is unqualified for the class.
2. Student has already passed the course.
3. Student needs the course to fulfill graduation requirements (seniors only).
4. Student previously failed the same course with the same teacher.
5. Student requested the course at the time of registration, but it does not appear on the schedule.

Note: *Students who do not turn in a pre-registration course sheet will be assigned to classes and are NOT ELIGIBLE for schedule changes.*

WITHDRAWALS & TRANSFERS

Students planning to withdraw or transfer must complete the following procedures:

1. The parent or guardian must come to the Guidance Office the day of withdrawal requesting the student be withdrawn.
2. Turn in all books and clear all financial obligations.
3. Complete the withdrawal form and obtain all required signatures.
4. Fill out an Exit/Option Survey.

STUDENT RECORDS & TRANSCRIPTS

Parents and students eighteen (18) years of age or older shall have the right to inspect, review, and obtain copies of any and all official records, files, and data directly related to the student. These records may be obtained through the Guidance Office. Copies of educational records shall be provided, when requested, at the established cost of reproduction of such records (D5.05, Public Law 93-380).

A transfer of credits to other schools or organizations is called a transcript. Requests for transcripts are made through the

records clerk in the Guidance Office. There is a \$1.00 charge for an electronic transcript for Florida public colleges and universities and a \$3.00 charge for all other transcripts. A final senior transcript is provided free of charge. Students must submit a request for this final transcript to the records clerk at the Guidance Office.

SCHOLARSHIPS

Guidance Counselor Tip: *“Visit our school website, pvchs.com, scholarship section for an excellent detailed chart, explaining the State of Florida scholarships listed below.”*



Scholarship information is provided to the school throughout the year. Students should watch for the daily announcements that provide the latest information on scholarships. Additionally, teachers also receive updated lists of all scholarships available. Scholarship information is available in the guidance office for student perusal. Updated scholarship information and web links are available on our school website (www.pvchs.com).

The State of Florida offers the following scholarships:

Bright Futures Scholarships

Note: *Recent Florida legislation has changed the eligibility requirements for Florida Academic Scholars (FAS) and Florida Merit Scholars (FMS), based on the students' year of graduation from high school.*

These awards are available to students who are Florida residents, graduates of a high school within Florida, and HAVE NOT BEEN CONVICTED of, or have not pleaded nolo contendere to, a felony charge. The award must be activated within three years of graduation from high school. Students may receive funding up to 100% of the required hours for their program of study. Full-time students must earn twenty-four (24) semester hours (or the equivalent) per academic year at a Florida public or private post-secondary institution. Part-time students must enroll in a minimum six (6) credit hours per semester. Exceptions for military service are provided.

Bright Future Scholarships are divided into the following categories:

1. Florida Academic Scholars Award

This award is equal to approximately 100% of tuition and fees and is renewable.

Course Requirements:

3.5 weighted GPA using the credits listed below, combined with the test scores and community service listed below.

Courses must include 16 credits of college preparatory academic courses.

- 4 English (3 with substantial writing)
- 4 Mathematics (Algebra I level and above)
- 3 Natural Science (2 with substantial lab)
- 3 Social Science
- 2 Foreign Language (sequential, in the same language)

Students may use up to two additional credits from courses in the academic areas listed above and/or AP, IB, or AICE fine arts courses to raise their GPA.

Test Score Requirements:

2011 Graduates: 1270 SAT (based on the combined Critical Reading and Math sections only), or 28 ACT (composite score, excluding the writing section).

2012 Graduates: 1270 SAT (based on the combined Critical Reading and Math sections only), or 28 ACT (composite score, excluding the writing section).

2013 Graduates: 1280 SAT (based on the combined Critical Reading and Math sections only), or 28 ACT (composite score, excluding the writing section).

2014 Graduates: 1290 SAT (based on the combined Critical Reading and Math sections only), or 29 ACT (composite score, excluding the writing section).

Community Service Requirement:

75 hours, as approved by the School District of Palm Beach County.

2. Florida Medallion Scholar Award

This award is equal to approximately 75% of tuition and is renewable.

Course Requirements:

3.0 weighted GPA, using the credits and test scores listed below. There is no requirement for community service.

Courses must include 16 credits of college preparatory academic courses.

- 4 English (3 with substantial writing)
- 4 Mathematics (Algebra I level and above)
- 3 Natural Science (2 with substantial lab)
- 3 Social Science
- 2 Foreign Language (sequential, in the same language)

Students may use up to two additional credits from courses in the academic areas listed above and/or AP, IB, or AICE fine arts courses to raise their GPA.

Test Score Requirements:

2011 Graduates: 970 SAT (based on the combined Critical Reading and Math sections only), or 20 ACT (composite score, excluding the writing section).

2012 Graduates: 980 SAT (based on the combined Critical Reading and Math sections only), or 21 ACT (composite score, excluding the writing section).

2013 Graduates: 1020 SAT (based on the combined Critical Reading and Math sections only), or 22 ACT (composite score, excluding the writing section).

2014 Graduates: 1050 SAT (based on the combined Critical Reading and Math sections only), or 23 ACT (composite score, excluding the writing section).

3. Florida Gold Seal Vocational Scholars Award

This award is equal to approximately 75% of tuition and it is renewable.

Course Requirements:

3.0 weighted GPA using the 16 core credits required for high school graduation with a 4-year diploma (listed below), and a 3.5 unweighted GPA in a minimum of three Career and Technical Education credits in one vocational program (taken over two academic years), and test scores listed below. There is no community service requirement.

Credits must include the following:

- 4 English
- 4 Mathematics (including Algebra I)
- 3 Natural Science (2 with substantial lab)
- 3 Social Science (U.S. History, World History, U.S. Government, and Economics)
- 1 Fine OR Identified Practical Art; OR .5 credit in each
- 1 Physical Education (to include integration of health)
- 3 Career and Technical Education credits in one vocational program, taken over at least 2 academic years

Test Score Requirements:

2011-2014 Graduates: 440 SAT Critical Reading and 440 SAT Math; 17 ACT English, 18 ACT Reading, and 19 ACT Math; or 83 CPT Reading, 83 CPT Sentence Skills, and 72 CPT Algebra.

Note: *Florida Academic Scholars (FAS) and Florida Medallion Scholars (FMS) earning a baccalaureate degree in 7 semesters or fewer (or the equivalent in credit hours) may receive funding for one term of graduate study, not to exceed 15 semester hours, paid at the undergraduate rate.*

EXAMINATIONS AND TESTING PROGRAM



Examinations

Students are required to take written examinations at the end of each semester.

All examinations are considered an integral part of the school program and are required for

credit. Any student who has 11 or more weighted absences for a course for the semester must take and pass the semester exam in order to earn credit in the course (*“weighted” refers to extended block periods counting as two absences on odd or even block days*). All students will be required to take semester examinations and to make a reasonable effort on these examinations. Failure to take an examination will result in the examination grade being an “I” (Incomplete). This grade will remain incomplete until the examination requirement is satisfied, which must be completed during the next nine-week marking period. If the exam is not made up, the student fails the course for the semester and no credit shall be issued.

NOTE: Nine-week examinations are given at the discretion of each subject area department and/or teacher.

Testing Program

The School District of Palm Beach County requires the following tests:

* FCAT Writing - This test is given to grade 10 students and assesses students' writing skills. Tests consist of expository (writing to explain) and persuasive (writing to convince) essays. Essays are scored using a rubric scoring system with 1.0 being the lowest and 6.0 being the highest.

* Florida Comprehensive Assessment Test (FCAT) - This test is given to students in grades 9 and 10 to assess reading comprehension and mathematics skills, and in grade 11 to assess science knowledge. Passing the grade 10 FCAT is one of the state requirements to receive a regular diploma.



In addition to the Palm Beach County testing program, the following special tests are also available:

* Armed Services Vocational Aptitude Battery (ASVAB) This is a multiple aptitude test offered by the Department of Defense to students in grade 11 and 12. It is used for educational and career exploration, counseling and decision-making. Interested students should register in the Guidance Office. It is offered once a year on our campus; other dates are available through your military recruiter.

* SAT Reasoning Test – This is a standardized test, used for college admission. The SAT contains the following sections:

- Critical Reading, which has sentence completion and passage-based questions
- Math, which is based on the math that college-bound students typically learn during their first three years of high school.
- Writing, which has multiple-choice questions and a written essay.

This test is recommended for all juniors and seniors considering college (www.collegeboard.com).

* American College Testing (ACT) – The ACT is a four-part test, including English, Mathematics, Reading and Science Reasoning. A new optional Writing test is also available. ACT scores are used by many colleges in the admissions process. This test is recommended for all juniors and seniors considering college (www.act.org).

* Preliminary Scholastic Aptitude Test (PSAT) – This test is given to all sophomores in Palm Beach County as a practice test. **It is recommended for juniors considering college** or wishing to compete in the National Merit Scholarship Program. Juniors should register for the PSAT in the Guidance Office in September.

* Advanced Placement Examinations (AP) - These tests are for college equivalency credit in English, mathematics, social studies, science, foreign language, art, and music. In order to register for AP courses, a separate required AP application must be submitted at the end of the first semester during the course selection process. **Students who enroll in AP courses are not permitted to drop the AP course.** Students are required to take AP examinations in May in order to receive AP credit for the course.

Guidance Counselor Tip: *Information bulletins and registration forms for the above tests may be obtained from the Guidance Office. Consult college catalogues and scholarship bulletins for required tests. See your guidance counselor for additional information.*

GUIDANCE SERVICES



The primary objectives of the Guidance Department are to assist students in solving education-related problems, understanding personal feelings as they relate to problem solving and decision-making, understanding abilities as measured by standardized tests and performance grades, and selecting post high school training commensurate

with interests and abilities that will lead to a successful career.

Every student at Park Vista Community High School has a guidance counselor who will serve him/her throughout the high school years. The guidance counselor plays an important role in helping students to make decisions regarding achievement at school, deciding on careers/jobs, and college choices.

In the spring of each year, guidance counselors, with the help of teachers and other staff members, counsel with and register all underclassmen for the following school year. Students should refer to our online curriculum guide at pvchs.com. This guide includes curriculum information, graduation requirements, registration procedures, and suggested programs of study. Students are encouraged to involve their parents in the registration process.

Also, in an effort to assist students with preparing for the various tests needed for college entry or additional information about various colleges, you may check out books for SAT or ACT test preparation, college or technical school videos, or college catalogues from the guidance secretary.

There is a monthly calendar in the Guidance Office which lists the college representatives and the times they are to be at Park Vista. Please see one of the guidance secretaries if you wish to talk with one of the college representatives.

Students may see a counselor by coming to the Guidance Office with a pass from the classroom teacher and filling out a "request for appointment" form.



Recommended Grade Level Courses

9th GRADE

- 1 English
- 1 Mathematics
- 1 Science
- ½ P.E.
- ½ Personal Fitness
- 1 World Cultural Geography
- 2 Electives

10th GRADE

- 1 English
- 1 Mathematics
- 1 Biology
- 1 World History
- 3 Electives

11th GRADE

- 1 English
- 1 Mathematics
- 1 Science
- 1 American History
- 3 Electives

12th GRADE

- 1 English
- ½ Economics
- ½ American Political Systems
- 4 or 5 Elective

Note: Seniors who do not have a cumulative 2.0 GPA and all of the required credits for graduation shall not participate in the commencement ceremony.

ATTENDANCE PROCEDURES

School attendance is the direct responsibility of parent(s)/guardian(s) and students. Except as provided in Section 1003.24, FL Statue and State Board of Education Rule 6A-1.09513, all students are expected to attend school regularly and to be on time for classes in order to benefit from the instructional program and to develop habits of punctuality, self-discipline, and responsibility.

Perfect attendance awards are presented at the end of each school year. Students should see their guidance counselor in the spring if they have perfect attendance.

Educational excellence cannot be achieved without consistent attendance. It is the responsibility of the parent(s)/guardian(s) of each student to justify the absence of the student. The justification will be evaluated based on the adopted School Board definition that defines "excused" and "unexcused" absences.

Excused Absences

* Student illness (If a student is continually sick and repeatedly absent from school, he/she must be under the supervision of a physician in order to receive an excuse from attendance).

* Medical appointment

* Death in the family

* Observance of a religious holiday or service that is recognized as such by all members of the faith

* Subpoena by law enforcement agency or mandatory court appearance

An “unexcused” absence is any absence that does not fall into one of the above excused absence categories. This includes oversleeping, missing the bus/ride, vacations, car failure(s), and clock problems.

In order for the school to help students to be successful, the following procedures regarding attendance should be followed:

A student entering school after an absence should present an excuse note before school in Student Services. The student must present the issued excused pass to each of their teachers during the school day in order to receive make-up work. Each teacher will record the excused/unexcused absence in their roll book, sign the pass, and return it to the student for use in the remaining classes. The student should retain the excused pass at the end of the day for his/her records.

Please include the following information on all notes:

* STUDENT NAME (FIRST & LAST)

* GRADE LEVEL AND STUDENT NUMBER

* DATES AND/OR PERIOD(S) MISSED

* REASON FOR ABSENCE

SAMPLE NOTE:

Grade 11 Student #: 87654321

Susan Smith was absent on Monday & Tuesday, Sept. 9th & 10th, due to bronchitis.

Parent signature

Phone number for verification

* SIGNATURE OF PARENT/GUARDIAN

* TELEPHONE NUMBER FOR VERIFICATION

A student who is absent from school has **48 hours** to produce a note to excuse an absence. Failure to do so will result in the absence being marked unexcused, and the student will not be permitted to make up assignments or tests missed.

NOTE: For block scheduling the student must turn in the excused note by the second time the student sees that teacher.

*Because of our block schedule, parents are asked not to request homework assignments unless the student is absent for more than three days due to an illness/or an out of school suspension.

* Please allow teachers at least 48 hours to respond to a request.

* We highly recommend using Edline to request work and emailing teachers directly for work.

* A student should stop by the Guidance Office on the morning of their return to school to see if there was any work left in Guidance.

* Unless prior approval by the Assistant Principal has been granted, only illness, death of immediate family members and medical/dental appointments are considered EXCUSED absences.

* For the 11th and subsequent absences, students will only be excused for the following reasons:

Illness, documented by doctor's note

Court subpoena

Funeral (verifiable)

Religious (verifiable)

Note: A “block” absence is equal to two absences due to the length of the instructional block.

* Any student who has 11 or more absences for a course for the semester must take and pass the semester exam and at least one nine-week marking period in order to earn credit in the course.

* All make-up work is the responsibility of the student. Students will be allowed one day for each day absent to make up their work.

* Parents or guardians of students who need to miss school due to religious holidays should notify the principal in writing within five days prior to an expected absence to request that the student be excused from attendance. Students shall be permitted to make up missed work without adverse effects (D5.095).

* Students are allowed 5 days per year in grades 11 and 12 to visit colleges. Local colleges are not included (Palm Beach State College, Florida Atlantic University, Palm Beach Atlantic University).

* Proof of the visitation must be returned to the Guidance Office for these days to be excused absences.

Driver's License Requirement

According to Florida law, students must attend school to retain their driving privilege. If you are truant in your school attendance, your driving privilege is suspended until you provide proof that you have attended school for 30 consecutive days.



The attendance requirement concerns students between the ages of 14 and 18 years of age. A student who incurs 15 unexcused absences within a 90 calendar period, suspension excluded, is in violation of the current driver's license attendance law. A student or guardian has 15 days after receipt of the Notice to Suspend from the Department of Highway Safety and Motor Vehicles to request a hardship waiver hearing from the assistant principal. The hearing will be conducted within 30 days from the time of the request. Upon request, a reinstatement form may be given within 10 working days at such a time when the student complies with the attendance requirements. There is also a requirement for students age 15 to 17 to show proof of completing a drug, alcohol and traffic education course.

Procedures for Leaving Campus and Tardiness

If a student has a doctor, dentist, or other approved appointment during school hours, he/she must complete the following steps:

* Prior to the start of school, the student must bring a signed note from his/her parent/guardian to Student Services for verification. The following will be included: child's name, grade level, type of appointment, the date of the appointment, the time the student needs to leave campus, and the parent's/guardian's home phone and work phone for verification. Then, the student must report to the Student Services Office prior to leaving and properly sign out.

* If a parent calls Student Services to release a student early, the absence will be unexcused until the student brings in written medical documentation from doctor/dentist or court documentation.

* If a student becomes ill during the day, he/she must have a telephone number listed on their parent contact screen where his/her parent can be reached in order to obtain parental permission to go home. Students are not allowed to leave the campus for any reason without parental permission or from an adult designated by the parent on the student's emergency card.

Note: *Updates for parental contact must be made by parents/guardians in person in the Guidance Office.*

* There are no early releases after 2:15 p.m. This prevents early releases from blocking the entry and exit of school buses and backing up traffic.

* Once a student comes onto school property in the morning, he/she must follow the sign-out procedure.

* Failure to follow the above-mentioned procedures will result in disciplinary action taken by the student's Assistant Principal for leaving campus without permission.

Tardiness



All students are expected to be on time to school and in class when the tardy bell finishes ringing. Tardy students will not be admitted to any class. Students who are tardy must report to the tardy room and the student will remain there until the end of the period. This

will result in an unexcused absence from the missed class. Students who are habitually tardy will be given an additional discipline (e.g. Saturday School, In School Suspension or Out of School Suspension).

Students brought in by parents will be given only 3 excused tardies per semester. A parent must accompany the student to Student Services at the time of arrival. Park Vista does not accept parent notes or phone calls to excuse tardiness. Oversleeping, missing the bus, traffic, car problems or illness not confirmed by doctor, etc. will not be excused. Students who have valid excuses (written medical documentation from doctor/dentist or court documentation) should report to Student Services upon arrival to campus. **Traffic on Jog Road is extremely heavy from 7:00 a.m. until 7:40 a.m. Please allocate enough time for your child to get to school on time.**

25/50 Attendance Rule

* A student must be in attendance at least 25 minutes on a 7 period or LTM day, and at least 50 minutes on a block day to be considered present.

* On a block day if a student is not present for at least 50 minutes he or she will be marked for two absences.

* On a 7 period day or LTM day a student must be present for 25 minutes or he or she will be marked for one absence.



NOTIFICATION TO PARENTS REGARDING SCHOOL CONTROL & DIRECTION OVER STUDENTS

Under Florida law, a **student is under the control and direction of the School District** during the following times: (a) while being **transported to or from school at public expense**; (b) while **attending school**; (c) while physically present at a school activity, or physically on the property or in a facility which is owned by or operated under the jurisdiction of the School Board and; (d) during a **reasonable time before and after the student is on the premises** for attendance at school or for **authorized participation** in a school-sponsored activity, **and only when on the premises**. *The term "reasonable time" may mean 30 minutes before or after the activity is scheduled or actually begins or ends, whichever period is longer.*

Note that the School District's duty of supervision is limited. "Casual or incidental contact between school district personnel and students on school property shall not result in a legal duty to supervise." Parents should not rely on additional supervision from the School District. The duty of supervision applies only to students attending school and students authorized to participate in school-sponsored activities.

Parents, guardians and students have the following responsibilities in relation to transportation: (1) To ensure the safe travel of their students during the portions of each trip to and from school and home when the students are not under the custody and control of the School District, including during each trip to and from home and the assigned bus stop when the School District provides bus transportation. (2) To ensure that students ride only in their assigned school buses and get off only at assigned bus stops, except when the District has approved alternative buses or arrangements. (3) To ensure students are aware of and follow the District's adopted code of student conduct while the students are at school bus stops and **to provide necessary supervision during times when the bus is not present**. (4) To ensure that, when the physical disability of the student renders the student unable to get on and off the bus without assistance, the parent or guardian provides the necessary assistance to help the student get on and off at the bus stop, as required by District policy or the student's Individual Educational Plan.

STUDENT CODE OF CONDUCT

Philosophy of Discipline

One of the objectives of the school is to encourage and develop self-control and discipline. Intelligent self-direction is encouraged and developed. To these ends, students are provided with specific freedoms within the framework of school policies and are provided opportunities to make decisions, to

make choices, to assume responsibilities, and to make mistakes, all under faculty supervision in a supportive environment.

In the environment of a large group such as that of a school, it is important to structure the conduct of individual students in such a way that they do not unfairly interfere with the rights of others or with the rights of the total group. Most student misconduct and violations of policies and school rules are probably carelessness, thoughtlessness, impulsivity, or lack of knowledge or understanding of what is required of school rules and policies. It is a primary objective of this handbook to outline and clarify the rules of student conduct and discipline, the specific grounds for disciplinary action and the responsibilities and rights of students (D5.35(2)(a)).



Authority of the Principal

Subject to law and rules of the State Board and the District School Board, the principal in charge of the school or designated representative shall develop policies which may be delegated to any teacher or other member of the instructional staff, or any bus driver transporting students of the school such as responsibility for the control and direction of students as may be considered desirable.

The principal or designee may suspend a student only in accordance with the rules of the district school board, and each suspension shall be reported in writing within 24 hours, with the reasons, to the student's parents or guardian and the superintendent. A good faith effort shall be made by the principal to employ parental assistance or other alternative measures prior to suspension, except in the case of emergency or disruptive conditions which require immediate suspension. No student who is required by law to attend school shall be suspended for unexcused absences or truancy. The principal or designee may suspend any student transported to school on a school bus, giving notice in writing to the student's parents or guardian and to the superintendent within 24 hours. School personnel shall not be held legally responsible for suspensions of students made in good faith.

The principal or designee may recommend to the superintendent the expulsion of any student who has committed a serious breach of conduct, including, but not limited to, willful disobedience, open defiance of authority of a member of the staff, violence against any persons or property, or any other act which substantially disrupts the orderly conduct of the school.

Any recommendation of expulsion shall include a detailed report by the principal or designee on the alternative measures taken prior to the recommendation of expulsion. The principal or designated representative shall include an analysis of suspension in the annual report of school progress. D-5.351 (2)(e) FS232.26 (a),(b),(c),(d).

The following acts by a student shall be deemed by the District as serious misconduct and shall subject the student to disciplinary action, up to and including expulsion from school:

1. The possession, display, or use of any object that could be used to harm another person.
2. Being present on any school campus without permission of the principal or designee of the school center, including being present on the campus of the student's assigned school while under an out-of-school suspension. This is considered as trespassing.
3. Pushing, shoving, fighting, or threatening bodily harm towards a student, staff member, volunteer, chaperone or visitor.
4. Use of /or possession of tobacco products on school property.
5. Possession, sale, use or distribution of any mood-modifying drug or substance, including alcohol. Being present on any campus under the influence of any mood-modifying substance or alcohol.
6. The use of profane, obscene, & abusive language or gestures in the presence of students or staff members.
7. To invade the privacy of any student or staff member through actions which were not consented to by that person. This includes behavior which constitutes stalking as defined in FS784.048.
8. Disobeying/threatening physical harm to staff members, volunteer, student, or chaperone, threatening the family or property of any staff member, volunteer, student, or chaperone, at a school center sponsored activity at or away from the school. Threats may include conditional, imminent, and/or future acts.
9. Defacing, stealing, or threatening to deprive the owner of real or personal property belonging to the District, a student, staff members, volunteers, or chaperones.
10. Participating in or encouraging any activity disruptive to the general peace and welfare of the school center or related functions in the presence of, or without the presence of, a professional staff member.
11. Discriminating against any student, staff member, volunteer, or chaperone on the basis of sex, race, creed, color, disability or national origin.
12. Displaying behavior on the part of a student which is self-defacing or injurious to the student.
13. Participating in a walkout, sit-in, strike or other action which is disruptive to the good order and effective functioning of the school.
14. Participating in or encouraging sexual harassment of a student or staff member.
15. Gambling is prohibited at school.
16. Students caught cheating on any work or test will be given an "F" on that work/test.
17. Falsifying/forging the name of any teacher, staff member, parent, or student or otherwise altering any document is

prohibited (school forms, grades, excuse notes, permission slips, grades, roll books).

18. School Board Policy 5.183 allows for students to possess wireless communication devices (including cell phones) on campus for use before and after the school day. **If students possess a cellular phone (or other wireless communications device), it should be turned off and kept inside a book bag, purse or similar container, and it may not be used (and may not be allowed to emit any ring tone or other noise). Possession or use of a camera phones (communication device capable of taking digital photographs) on school grounds or during any school-sponsored program or activity, including school transportation, is prohibited and shall constitute "possession and/or use of items or contraband designated by the school as inappropriate materials" (SB Policy 5.1813) and consequences will be imposed accordingly.**
19. **Mp3 players (iPods), CD players, DVD players, digital video players, headphones, cell phones, electronic games, (PSP), radios, laser pointers, and other items that are not conducive to a safe learning environment are not allowed on campus for use during class or between classes.**

Note: *Violation of this policy during the school day will result in confiscation of the device (released to a parent) and parent contact by the school. The second time a student violates this policy, he/she will receive a Saturday School detention. The third time a student violates this policy, he/she will be given one day of In-School Suspension.*

Failure to serve Saturday School detention will result in 3 days of In-School Suspension or 3 days of Out of School Suspension.

Failure to surrender an electronic device (including cell phones) constitutes Disobedience & Insubordination and will result in Out of School Suspension.

STUDENT RIGHTS AND RESPONSIBILITIES

Students' rights and responsibilities are covered in the District handbook. **Please review these pages with your child.**



Conduct and Discipline

It is the intent of the student conduct code of discipline policy to establish guidelines for the conduct and discipline of the students in all of the schools of the District. The objective of this policy is to establish a safe, wholesome climate which will foster learning and positive growth for students. The school district exercises these responsibilities:

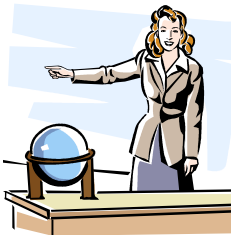
- * During the time the student is en route to and from school on school-provided transportation (bus).
- * While the student is attending school.
- * During the time a student is physically present at a school activity, or physically on the property or in a facility which is owned or operated under the jurisdiction of the School Board.

PROGRESSIVE DISCIPLINE PLAN

Park Vista Community High School has developed a progressive discipline plan with various levels consequences for misbehavior. Please review this plan with your child.

CLASSROOM MANAGEMENT - LEVEL I

1. Violation of classroom goals and expectations
2. Consumption of food/beverage
3. Minor classroom disruptions
4. Sleeping in class
5. Unprepared for class
6. Copying homework/cheating
7. Minor disrespectful behavior



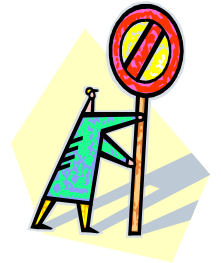
TEACHER'S RESPONSE

(In this order of progression)

1. Verbal warning/ reprimand
2. Make parent contact (keep a log) and assign one (1) detention. If unserved, see step #3.
3. Make parent contact (keep a log) and assign two (2) detentions. If unserved, see step #4.
4. Make a referral to administration

ADMINISTRATIVE LEVEL I VIOLATIONS

1. Use, display or noise emitted from wireless communications devices (cell phones, text messengers, phone headsets, or other wireless communication devices) or use, display or possession of other electronic devices or accessories (Mp3 players, CD players, radios, headphones, electronic games, etc.)
2. One or more unserved detentions
3. Habitual tardiness
4. Dress code violation
5. Being in unauthorized area of campus
6. Loitering in parking lot
7. Cheating/plagiarism
8. Defiance of authority/insubordination
9. Failure to identify oneself to staff member (providing a false name)
10. Severe disrespectful behavior
11. Forgery
12. Defacing property (must make restitution)
13. Leaving campus without permission
14. Obscenities/profanities/verbal abuse to another student
15. Racial/Anti-Semitic behavior or apparel
16. Skipping class/leaving campus without permission/not signing out properly from Student Services Office.
17. Unauthorized sale/distribution of materials
18. Violation of cafeteria rules
19. Gambling/money exchange
20. Bus disruptive behavior
21. Continued disruptive classroom behavior
22. Disruptive play/horseplay
23. Bullying/harassment



ADMINISTRATOR'S RESPONSE

(Depending on severity of student's behavior)

- * One (1) detention supervised by a staff member from 7:00-7:25 a.m.
- * One (1) Saturday School detention (8:00 AM - 12:00 PM)
- * In School Suspension/alternative to suspension
- * 2-4 days Out of School Suspension
- * 4-10 days Out of School Suspension

ADMINISTRATIVE LEVEL II VIOLATIONS

1. Computer mischief
2. Gross insubordination
3. Obscenities/profanity/verbal abuse of a staff member
4. Possession of fireworks

5. Possession of obscene or vulgar material
6. Distribution of literature promoting illegal or disruptive activities
7. Stealing (invading personal property), less than \$50
8. Minor vandalism, less than \$100 (punishment includes full restitution)
9. Threatening or harassing a student, including sexual harassment
10. Physical aggression (not involving law enforcement)
11. Severe/repetitive inappropriate activity
12. Repetitive bullying, harassing, intimidating, or threatening behavior

ADMINISTRATOR'S RESPONSE

(Depending on severity of student's behavior)

- * 2-5 days Out of School Suspension
- * 5-7 days Out of School Suspension
- * 10 days Out of School Suspension

ADMINISTRATIVE LEVEL III VIOLATIONS

1. Disrupting the orderly conduct of the school, walk-outs, sit-ins, strikes
2. Trespassing on school property (including other campuses, before, during, and after school, violation of suspension)
3. Fighting
4. Use of/or possession of tobacco or tobacco products (smoking)
5. Use of intoxicants
6. Unauthorized possession, use, or storage of prescription medications
7. Possession, use, storage, or transmission of drugs or imitation drugs represented as drugs, drug paraphernalia, alcohol, or intoxicating beverages (includes being under the influence)
8. Gang related activity or dress
9. Tampering with fire alarm, setting fires (arson)
10. Verbal assault on School Board employee
11. Physical assault / battery on a student or person (non-School Board employee).
12. Extortion (money, property, favors)
13. Felony conviction (hearing conducted)
14. Sexual misconduct

ADMINISTRATOR'S RESPONSE

- * 10 days Out of School Suspension
- * Recommend Alternative Placement

ADMINISTRATIVE LEVEL IV VIOLATIONS

1. Threat of violence, high level
2. Aggravated battery
3. Battery on School Board employee

4. Possession of weapon/brandishment of object as a weapon, other than a firearm
5. Possession of firearm
6. Armed robbery
7. Possession, use, sale, storage, or distribution of an explosive device or incendiary device
8. Sale, intent to sell, or distribution of drugs, imitation drugs represented as drugs, or prescription medications.
9. Rape/sexual battery/assault
10. Kidnapping or abduction
11. Homicide

ADMINISTRATOR'S RESPONSE

- * 10 days out-of-school suspension
- * Recommend Expulsion

General Disciplinary Policy for Criminal Acts

The information regarding general disciplinary policy for criminal acts can be found in the Palm Beach County Student and Family Handbook. **Please review this information with your child.**

BUS CONDUCT AND TRANSPORTATION

Park Vista bus stops are listed on OUR school website (pvchs.com). Bus transportation for students living more than two miles from school is governed by the state and provided by the county (P-5.186). For further information, call the Central Transportation Department at 687-7192 or the South Bus Compound at 369-7021.



A student is subject to the authority and discipline of the bus driver at all times. School bus misconduct or vandalism is reported by the driver to the school administrators on a bus conduct referral form. Any

student receiving a bus conduct referral will have a conference with an assistant principal. Parents of the students involved will be notified. **Riding the bus is a PRIVILEGE. A student may be SUSPENDED from riding the bus if his/her conduct presents a safety concern.**

The principal or designee may suspend any student transported to and from school from the privilege of riding a school bus for a period not to exceed ten (10) consecutive school days or until such suspension is modified or made an expulsion by the School Board. Students and parents will be notified within 24 hours.

GANG CONTROL POLICY

The purpose of the Palm Beach County School Board Gang Control Policy (5.0921) is to address problems associated with youth gangs through proactive education and disciplinary action, where necessary.

Definition of Gangs (FS874.03)

Youth and street gang - Any ongoing organization, association or group of three (3) or more persons, either formal or informal, which meets BOTH of the following criteria:

- * Has a unique common name or common identifying signs, colors, or symbols and
- * Has members or associates who, individually or collectively, engage repeatedly in, or have repeatedly engaged in criminal activity.

Youth and street gang member - A person who meets any two (2) of the following criteria:

- * Admits to gang membership
- * Is a youth up to age 21 who is identified as a gang member by a parent or guardian
- * Is identified as a gang member by a documented reliable informant
- * Resides in or frequents a particular gang's area and adopts their style of dress, use of hand signs, symbols, or tattoos, and associates with known gang members.
- * Is identified as a gang member by an informant of previously untested reliability and corroborated by independent information
- * Has been arrested more than once in the company of identified gang members for offenses which are consistent with usual gang activity
- * Is identified as a gang member by physical evidence, such as photographs or other documentation

Operational Policy and Procedures

The type of dress, apparel, activities, acts, behavior, or manner of grooming displayed, reflected, or participated in by the student shall not:

- * Lead school officials to reasonably believe that such behavior, apparel, activities, acts or other attributes are gang-related and would materially interfere or substantially disrupt the school environment or activity and/or educational objectives.
- * Present a physical safety hazard to self, students, staff, or other persons authorized to be on the school campus.
- * If the student's behavior or other attributes are in violation of these provisions, the principal or designee will request the student to make the appropriate correction. If the student refuses, the parent/guardian may be notified and asked to make the correction. The principal will take appropriate corrective and disciplinary action.

- * Students identified as being gang-involved, influenced, or affiliated shall be provided assistance and/or programs which discourage gang involvement or affiliation, enhance self-esteem, and encourage interest and participation in school or other positive activities in authorized school organizations.
- * Training to provide increased awareness of the threat to the safety of students, staff, and school property which gang-related activity poses shall be provided by School Police on an as-needed basis.
- * A copy of the Palm Beach County School Board Gang Control Policy shall be printed in all secondary student-parent handbooks. It shall be the responsibility of students and parents to familiarize themselves with the policy.

ACTIVITIES, CLUBS, AND ORGANIZATIONS



Park Vista offers a club or special activity group to meet the needs and interests of every student. Activities are an integral part of the total school program. All students are encouraged to become involved in the activity of their choice.

A few clubs and organizations do have national guidelines regarding membership that must be adhered to in order to be a member. Please check with the sponsor of the club or organization to find out objectives, membership qualifications, etc. Belonging to and participating in an organization is a very significant part of the student's high school career (D8.078).

Student Activities

Specific information about clubs is available in the Activities Office. A partial listing of clubs offered on campus is listed below. Additional clubs may be added.

Academic Tournament Team
Art Club
Automotive Club
Automotive Art Club
Band: Marching
Jazz
Symphonic
Concert
Book Club
Cheerleading –Varsity
Cheerleading –Junior Varsity
Chorus
Class of 2011 Activities
Class of 2012 Activities

Class of 2013 Activities
 Class of 2014 Activities
 Color Guard (Flag Drill Team)
 Dance Team
 Debate Team
 Drama Club
 Ecology Club
 FBLA (Future Business Leaders of America)
 FFEA (Florida Future Educators of America)
 Film Club
 First Priority
 French Honor Society
 GSA Spectrum
 HOSA (Health Occupations Students of America)
 Inter-Club Council
 Jewish Student Union
 Key Club
 Lacrosse (Boys)
 M-Power (Psychology Club)
 Mu Alpha Theta (Math Honor Society)
 Multicultural Club
 National Technical Honor Society
 National Honor Society (Grades 11 & 12)
 Quill & Scroll Honor Society
 Rocket Team
 Ro Kappa (Social Studies Honor Society)
 SADD /SWAT
 SECME (Science Honor Society)
 Spanish Honor Society
 Special Olympics Athletes
 Special Olympics Volunteers
 Step Team (Chi Sigma Chi)
 Strategy Game Club
 Student Council
 Student School Newspaper (Cobra Chronicle)
 Writers Workshop
 Yearbook (Serpent)

ATHLETICS



Park Vista Community High School follows the rules of the Florida High School Activities Association (FHSAA). Students participating in athletic organizations will be given these rules from the appropriate coach. Each sport will have a tryout period of at least 3 days. Tryouts will be based upon criteria set up by the coaching staff. The coaching staff will determine the composition of the team. In addition, the head coach of each sport will make the final decisions.

An athlete is not limited to the number of sports he/she can participate in. However, an athlete is not permitted to quit one sport to play another. The athlete will have to wait until the sport in season is complete before attempting to try out or participate in another sport.

Interscholastic Sports

The following sports are offered at PVCHS:

Fall:

Bowling (Boys/Girls)
 Cheerleading
 Cross Country (Boys/Girls)
 Football
 Golf (Boys/Girls)
 Swimming (Boys/Girls)
 Volleyball (Girls)

Winter:

Basketball (Boys/Girls)
 Cheerleading
 Soccer (Boys/Girls)
 Weight-lifting (Girls)
 Wrestling

Spring:

Baseball
 Flag Football (Girls)
 Lacrosse (Girls)
 Softball (Girls)
 Tennis (Boys/Girls)
 Track (Boys/Girls)
 Volleyball (Boys)
 Weight-lifting (Boys)

Athletic Eligibility

Eligibility is determined by the student's cumulative grade point average (GPA). For students to be eligible, they must maintain a cumulative 2.0 GPA out of a possible 4.0. A full-time student must pass five courses (D5.60 2c). Entering freshmen must have been regularly promoted from eighth grade in order to be eligible for their first semester freshman year.

Before a student can try out for any sport, the proper paper work must be completed. Additionally, the District athletic insurance fee must be paid prior to participation. The annual insurance fee applies to all sports.

Note: *Athletic eligibility packets are available from coaches, as well as the Athletic Office.*

Student Residency Attendance Requirement

No student may participate in inter-scholastic activities of a school unless the student actually lives in the attendance area of the school or has a student reassignment transfer approved by the Superintendent's Transfer Review Committee. Transfers granted because of legal guardianship are not valid for eligibility unless the student actually and

continuously, including weekends and summers, lives with the legal guardian for a period of one full calendar year. Students must continuously live with the legal guardian year round. All students participating in interscholastic activities shall complete and have notarized a copy of the Interscholastic Eligibility Residence Affidavit. **Any student who presents this Affidavit with false information will be declared permanently ineligible to participate** for or against any Palm Beach County School. Such ineligibility shall be recorded on the permanent record of the student.

Letter Requirements

Each athlete must be a member of the squad and in good standing for the entire season of the sport. Letters for service may be given on the recommendation of the coach and with the approval of the Athletic Director. An athlete may earn an award every year for each sport in which he/she has participated and met the requirements. The athletic award that a participant receives may vary according to the level of competition, varsity or junior varsity, total playing, number of years in a particular sport and the coaches' recommendations. The requirements of earning awards are different in the various sports.

Parent Booster Clubs

Each individual sport may have a parent booster club to help support that sport. These booster clubs will be under the supervision of the Head Coach of the sport and the Athletic Director. All funds raised by the parent booster clubs go into the internal accounts of Park Vista Community High School under the name of the sport involved. Any purchases made from these accounts must be authorized by the Athletic Director and Principal after conferring with the Head Coach. The only requirement for membership in parent booster clubs is a vital interest in the welfare of Park Vista students.

GENERAL SCHOOL INFORMATION

Accidents and Illnesses

All accidents, however, minor, must be immediately reported to the Student Services Office. Students injured on the school premises should, as conditions warrant, be taken immediately to the school clinic, the hospital, or doctor and the parent should be notified. The supervising teacher shall submit an accident report to the appropriate assistant principal in Student Services. When a student is ill, they must report to the clinic to receive parental permission to leave and then sign out in Student Services before leaving campus.

Accident Insurance

Applications for accident insurance are available to students at the beginning of each school year. **The responsibility for arranging for insurance and filing claims lies with the**

respective student and/or parent, not with the school. Accident insurance does not cover interscholastic sports or its practice sessions.

Clinic

A registered nurse staffs the clinic and screens each student to determine the seriousness of his or her illness. The clinic is intended for first aid and emergency use only. Students who are ill must report to the clinic. Students must obtain a pass from their teacher to go to the clinic. If a student calls a parent for pick-up from outside the clinic, the student is to remain in class until the parent arrives. Permission to leave school after entering the clinic can only be granted by an assistant principal once permission to leave school has been confirmed by a parent/guardian or other authorized person on the contact screen. If a student is unable to reach a parent, they must return to class.



A student under the care of a licensed physician who needs to take medication must clear its use by written permission from the parent and physician. Students must secure the "Physician Authorization for Student Medication" form from their physician and have it signed by their parent. The form is required for both prescription and over-the-counter medication. Once the form is completed, return it to the school nurse. The medication itself should be presented to the nurse in its original container issued from the pharmacy. The school nurse or designee will monitor the administration of the medicine. **Students are not allowed to carry medication on their person except for authorized inhalers and epi-pens.** Medication can not be given to any student without the physician authorization form; this includes Midol, Tylenol, Advil, cough drops, etc.

All students with chronic and life-threatening conditions, such as diabetes, cardiac conditions, or severe allergies, should notify the nurse. The nurse will assess their condition and determine their needs while in school.

Closed Campus Policy

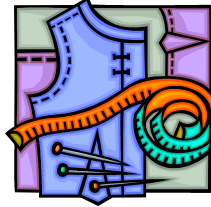
Park Vista has a "closed campus" policy. Students are not permitted to leave campus at any time once they have entered school property without signing out appropriately. The exception to this rule would be students who are enrolled in a work experience program. Seniors who have a "no class" period are not to be on campus during those periods. If a senior does not have transportation, he or she will be given an assigned class. Under the closed campus policy, all students should remain on campus during the lunch hours. If a student leaves school without the approval of an assistant principal, the absence will be unexcused and the student may be subject to suspension.

Dress Code

School is a student's place of business and appropriate dress is important. Disruptive clothing is forbidden.

The following items of dress are expressly forbidden:

1. Clothing, jewelry, buttons, etc., with words, phrases, symbols, pictures or insignia which are disruptive, obscene profane, racist, suggestive, offensive, or related to drugs or alcohol. This would include clothing which displays vulgar language or promotes alcoholic beverages or other forbidden substances.
2. Items containing references to death, murder or gangs.
3. Clothing, jewelry, buttons, etc., which deface, alter, or improperly display the national emblem.
4. Skirts and dresses must touch the knee. Skirts and dresses may not have a slit in the front. Long dresses that reach the ankle may have a slit to facilitate walking, but no higher than the knee.
5. Shorts must touch the knee.
6. All blouses, shirts, and tops must be long enough to be tucked into pants, shorts, skirts, and dresses.
7. No bare midriffs, backs, or sides.
8. Students must wear shirts with sleeves. Absolutely no sleeveless shirts, tank tops, tube tops, or spaghetti straps are allowed.
9. Female students must wear necklines that are high enough to eliminate exposure of breast cleavage.
10. No pajamas, bedroom or house slippers, or bare feet.
11. No holes, torn clothing, or cut-outs in fabric. Leggings or patches under holes are not acceptable. No see-through fabrics are allowed.
12. Leggings and stretch pants are forbidden, unless they are worn with appropriate attire that meets the school's dress code (e.g. a shirt or shorts that touch the knee).
13. No sunglasses, hats, hoods, bandannas, picks, combs, wave caps, or any other type of covering of the head. If you must wear sunglasses or hats during outside physical education activities, please clear this with the appropriate coach. After class, the item must remain in the Physical Education Department to prevent confiscation.
14. No pants, shirts, or skirts that ride below the base of the spine or hips. No exposure of the midriff or undergarments is allowed.
15. No wallet chains, spiked chains, or any other type of metal chains or jewelry that poses a potential safety hazard.



Students who are sent home or miss time from class due to improper dress will be charged with an unexcused absence. Parents are requested to play an active role in the enforcement of this policy.

Students with continuous or flagrant violations of the dress policy are subject to further disciplinary action.

EXCEPTIONS: Any student who is requesting temporary exemption from the dress code for medical reasons must first present a doctor's note to his or her appropriate assistant principal for approval. No other exceptions will be permitted.

Please note that the dress code goes into effect upon arrival on campus.

Driver's Licenses

The requirement for obtaining a Florida Driver's License or Learner's License for students age 15 to 17 will be proof of completing a drug, alcohol and traffic education course.

Emergencies

In case of emergencies, the following individuals are trained in first aid and Cardiopulmonary Resuscitation (CPR):

School Resource Officer

School Nurse

Mrs. Gayle Rendina

Mrs. Sara Smith



Emergency Procedures

Detailed procedures for all emergency drills are reviewed with the staff before the start of each school year.

Per state law, fire drills are held approximately ten times per year. Instructions for evacuation routes are posted in each classroom. A fire drill is identified by the fire alarm tone and flashing strobe lights. Students are to leave the building quickly and go quietly to the designated areas. They are to remain there with their teachers at all times, staying clear of roads and sidewalks. When the "all clear" bell rings for return to class, students are to use the same route in which they exited the building.

The school also conducts required code red/white emergency drills and tornado drills during the fall and spring. These drills are announced via the school intercom system in conjunction with special bell tones.

Eye Protective Devices

Eye protective devices shall be worn by students, teachers, and visitors whenever engaged in or observing an activity or using hazardous substances which may cause injury to the eye. Safety glasses will be provided to students, teachers, and visitors. Shatterproof prescription safety glasses are the responsibility of the individual.

FEES OR REQUESTS OF PAYMENT FROM STUDENTS (POLICY 2.21)

No fee or charge may be required of any student as a condition of attendance and participation for credit in any class unless authorized under Florida Statute 228.061, or any other federal or state statutes. Principals are permitted to request that students voluntarily purchase certain items or voluntarily pay to participate in an activity which may aid in their learning. If a custodial parent/guardian does not make a voluntary payment or purchase a particular item, consumable or otherwise, or does not pay for an activity, and if the item is used and/or the activity is maintained, the school shall provide this item or activity without cost to the student of that custodial parent/guardian, **OR MAY CHOOSE TO FOREGO USE OF THE ITEM OR ENGAGING IN THE ACTIVITY AS PART OF THE INSTRUCTIONAL PROGRAM** (such as canceling a field trip).

Any request for money from a student shall be in writing, addressed to the student's parent or legal guardian, and shall clearly state: (a) no penalty of any type will be imposed against the student based upon a failure to pay, (b) no student shall be denied the right to participate for failure to pay, (c) the principal may forego a planned activity or use of a particular item based upon the collection of insufficient funds to cover the cost of the item or activity and (d) this request is for a voluntary payment.

This notice shall also be provided in the schools' or students' handbooks or addendum thereto, which is published and distributed to all students at the beginning of each school year.



The basic supplies students need to complete work, such as paper, pens, pencils, notebooks, and rulers, are the responsibility of the parent or guardian and are not subject to the limitations of this policy. There are items or activities that may be part of the regular curriculum of the school or

courses where students may be requested to pay fees based upon the associated costs, such as film in a photography class.

There are some acceptable requests for payments.

- Students may be requested to pay the costs of materials which may be used for a take-home project. Such charges must be based on the actual cost of the materials.
- In physical education classes at secondary schools, students may be required to shower after physical

activity. A student may purchase towel service and a physical education class uniform if provided by the school. The student may bring a towel or appropriate clothing from home for the physical education class.

- Schools which sell items may request payment from students only for personal items. Principals must exercise caution to determine personal items from those that are clearly the responsibility of the school to provide.
- Field trips, both off school grounds and in-school field trips, are intended to enrich the educational experience of students and shall be related to the curriculum. Schools are permitted to request direct payment from a student for a field trip activity which occurs during school hours. If a custodial parent/guardian does not pay for a field trip, the student shall not be denied the opportunity to participate, and the school shall arrange for the student to attend without payment, provided parental permission has been given. However, the principal may cancel a planned field trip based on insufficient payments to cover the cost of the field trip.
- When students are given reading assignments which are not in the textbooks or other materials provided for all students' use, adequate copies of these supplemental books and materials and/or adequate technological equipment shall be available for use or loan in the school center or some other reasonably accessible location. Certain individual projects may require use of reading materials available at a public library, such as book reports or term papers. Schools may offer to sell to students books for reading assignments. Purchase of these materials, is an option and shall not be required for a student to complete an assignment.
- Students who choose to complete an enhanced project, which costs more than the minimum cost of a class project, may be charged for the cost of the additional materials. The choice of an enhanced project or the choice of a regular class project will not result in a higher grade for the student who chooses an enhanced project.
- Cap and gown sales/rentals are appropriate, although no student shall be denied an opportunity to participate in graduation ceremonies by virtue of an inability to pay for cap and gown sales/rentals.
- Students may be requested to pay fees for the costs of rental and cleaning of uniforms needed for extra-curricular programs which occur outside of regular school hours.
- If a student loses or damages District property, including library books and textbooks loaned to students, the students shall be required to pay for, replace, or repair said District property.

- Students may be charged a modest fine for library books returned late.
- LOCKERS: The school may furnish either a book locker and/or physical education locker for each student. The school has a right to require that only locks in a master series of locks, which can be opened by the school's master key, be used on these lockers. The student should have the opportunity to purchase or rent such locks at the school's cost.
- High School Parking Fees May Be Charged. The charges are established by each individual school.

Voluntary and Extracurricular Activities

- Extracurricular activities are not considered a part of this policy, and costs associated with these activities may be charged to the student.
- Schools may charge students costs associated with activities which occur outside of school hours. Student participation is optional. There can be no penalty if the student does not participate, nor may the student be rewarded or receive extra credit for participation.
- Students may be requested to pay for items and admission tickets for events outside school hours, including athletic events, concerts, and theater productions. Attendance at these events shall be considered optional. Any student who does not attend shall not be penalized.

Note: *The school maintains an "obligation list" that indicates when a student is delinquent in paying his/her financial obligations. If a student is listed on the "obligation list," the student will not be allowed to purchase tickets for specific activities, such as "GRAD" night at Disney World or prom tickets.*

Students with discipline referrals may not participate in special events, including but not limited to prom, homecoming, "GRAD" night, etc.

FIELD TRIPS

When a student plans to participate in any approved field trip related to the enrichment of class work, a permit slip from the parent or guardian is required prior to the scheduled date of the trip. Slips will be supplied by the sponsoring teacher well in advance. Students will be expected to go in transportation arranged by their sponsor and at no time will students leave in transportation not approved by the sponsor of the field trip. Teachers may decline to give permission for an out-of-class activity if a student is failing a class or has an attendance problem. Students are required to make up all work missed from their other classes while attending field trips. Students are expected to behave in such a manner that would reflect positively on the school.

INSTRUCTIONAL MATERIALS AND STUDENT TEXTBOOKS



(P-8.122, P-8.1225) Many of the ways we do things are changing. Particularly, the basics of pencil, chalk and textbooks are being supplemented with computers, videos, and other electronically printed materials.

Our school and our School Board are committed to providing appropriate instructional materials in all core areas of study for each child. We are committed, also, to ensuring your child has access to these materials, be they for homework, class use only, time on a computer at school, or other materials available in our media center.

We want you to be informed about how we meet our commitment. Therefore, at the beginning of the school year, our teachers will advise you in person or by newsletter of the core materials they plan to use and how homework will be assigned.

In some instances, there may be no textbook because other materials are more appropriate or up-to-date for content purposes. In some other cases, class sets (books not assigned to students but used in class and available to students and parents as needed for use at home) may be assigned when the text is used as a reference and other materials are more appropriate for outside-class assignments.

However, each student is responsible for all textbooks issued in any class. If a book is lost, stolen or destroyed, the student must pay the full replacement cost of the textbook. Textbook fines will be assessed for damage to books to encourage students to take reasonable care of their textbooks. **Obligations for lost or damaged textbooks can cause a student to be excluded from extracurricular activities, such as a school dance, prom, or graduation until the obligations are paid.**

More information regarding instructional materials will be made available at Open House.

LATE START SCHOOL DAYS

To promote significant and sustained school improvement, schools need time to provide activities that support learning, collegial planning, and other professional development activities for teachers and other educators. To meet this need, flexible scheduling has been implemented in all public schools in Palm Beach County.

Learning Team Meeting Days (LTM)

For high schools, there will be eight (8) LTM late start days this school year. The LTM dates are as follows:

8/26, 9/23, 10/7, 12/2, 1/13, 1/27, 2/10, 3/31.

The cafeteria is open for brunch at 10:00 on late start days; classes begin at 10:30. Buses arrive at bus stops approximately 3 hours after their normal morning pick up time. Bus drivers will communicate these times with students.

LOCKS AND LOCKERS

Locks attached to lockers are available through the Student Services Office for \$10.00 per year. A lost or damaged lock requires \$5.00 for a replacement before another lock/locker will be issued.

- Cars may not be used as lockers since students may not go to cars during the school day.
- Students are not permitted to share lockers.
- The school is not responsible for any loss of or damage to its contents.
- It is the student's responsibility to report any malfunction of a lock or locker to Student Services immediately.
- Any locks placed on lockers NOT ISSUED through Student Services will be removed without notification.
- All student lockers are subject to search without warning pursuant to Florida law.

LOST AND FOUND

Lost items are to be turned into the Student Services Office. To recover lost items a student must present his/her school picture ID card.

MEDIA CENTER

The Park Vista Community High School media center supports the instructional program of the school. The media center provides information resources on a wide variety of topics, with an emphasis on those covered by the curriculum. The media program also strives to meet the personal and recreational reading and information needs of students. The media specialist provides instruction on the use of various technologies and online resources, assists students in researching various topics, and offers activities that encourage students to read for enjoyment.

The media center is open before, during, and after the school day. The media center staff strives to maintain a friendly, welcoming atmosphere for all students and expects appropriate behavior conducive to the learning environment.



Students may borrow up to ten books at a time, and keep them for a two-week period. Books may be renewed if needed longer. A wide selection of magazines and newspapers is also available to read in the media center. Additional services include the use of computers, printers, video production equipment, a scanner, and copy machines. This equipment is meant to facilitate research report writing and the creation of multimedia projects.

Fines for overdue books are ten cents per day, not to exceed one dollar per book. All lost or damaged books must be paid for before additional items may be borrowed.

Students coming to the media center during the school day must have a pass issued by the classroom teacher. The media center encourages all Cobras to READ to SUCCEED!

NEWSLETTER

The school newsletter is titled "Cobra Bites" and is mailed to parents approximately two times per year.



PARKING ON CAMPUS, VEHICLE USE, AND TOWING POLICY

The parking lot is public property which is under the control of the school. Students driving to school agree that their car will not be used to transport or store contraband of any kind, nor will the parking area be used in any way that will violate the School District code of conduct or criminal law. Students sign a parking form that gives their consent for the vehicle to be searched by authorized personnel. Failure to abide by safe driving standards can result in a temporary or permanent revocation of the parking permit.

Note: *The School District of Palm Beach County does not assume any liability for vehicles on campus.*

ONLY Juniors and Seniors will be eligible to purchase a parking decal.

Parking Procedures

- * Complete an application for a parking permit.
- * Purchase a parking decal in the Student Activities Office during lunch.
- * Permanently affix parking decal to lower driver's side windshield of car.
- * Park only in the designated student area at the North-East corner of the campus.
- * Cars with no visible decal displayed will be towed.
- * Cars parked outside of the designated student parking area will be towed.
- * Cars are not allowed to be backed in. They must pull straight into a parking spot. Students can not park at the West Boynton Park or the medical buildings and stores located on Jog Road and Le Chalet Boulevard.
- * Students are not allowed to re-enter the parking lot during the school day.

Note: *Your signature on the decal application form is your agreement to abide by the regulations. This is your warning that violators will be towed.*

SCHOOL ADVISORY COUNCIL

The School Advisory Council (SAC) is an integral component of the State of Florida's Education Reform Program. This program strives for more involvement and decision-making at the local school level and to return the responsibility for education to those closest to the student – the schools, teachers and parents.

The SAC membership consists of representatives from the following groups:

- * Parents
- * Business and Community Members
- * Students
- * Teachers
- * Administrators
- * Support Personnel

The primary role of the SAC is to maintain, monitor and evaluate progress in meeting the objectives of the School Improvement Plan. The SAC meets monthly in the media center and all interested persons are invited to attend.

STUDENT HANDBOOK

All students will receive a student/parent handbook from the District. Park Vista's handbook is available on our school website.

STUDENT IDENTIFICATION CARDS

Student ID cards are provided to all students. Each student is required to carry his/her ID card on them at all times. The ID card is used to go to the office, to check out library books, to indicate whether students have turned in an Internet consent form, to purchase tickets for special activities, and to maintain campus security. Replacement ID cards may be purchased in the media center during lunch each school day.

TECHNOLOGY ACCEPTABLE USE POLICY

School technology resources are to be used for academic purposes. Nonacademic gaming and streaming media access are not allowed. Students are allowed to look at specific websites for personal interest if they have submitted the PBCNET Consent and Waiver form (filed in the media center), but reading and learning are to be the primary motives. **Specific prohibited student activities include: Network or online gaming, online shopping, chatting or instant messaging, email use other than appropriate use through Edline, using a computer logged in as someone else, firewalled site access via the use of alternate proxy servers (example: accessing Facebook.com), viewing sites that are not "school-appropriate," responding to the District firewall appeal with disrespectful language, downloading copyrighted media, and playing streaming video or audio.**

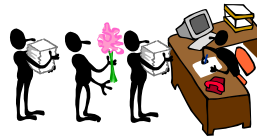
A student's access to District technology during the school day shall be contingent upon a signed written acknowledgment that the student will comply with the District's Acceptable Use Guidelines, and that the parent or legal guardian has read and agreed to the PBCNET Consent and Waiver Form. The District progressive discipline plan will be applied for all student discipline referrals resulting in the misuse of technology (School Board Policy 6Gx50-8.123 and School District Directive 3.47).

TELEPHONE USAGE ON CAMPUS



There are no pay phones on campus. In case of emergencies, students may use school telephones in Student Services. Calls for parent pick-up due to illness must be made in the clinic after being checked by the school.

nurse. Students are not to call parents from their cell phone when they are ill (*See page 16, item 18 regarding cell phone use on campus.*).



Services will assist the parent in the delivery of a message. Please request assistance in the case of a true emergency.

VALEDICTORIAN AND SALUTATORIAN POLICY

To be eligible for the val/sal status, a student must have been enrolled in and attended the same public high school in Palm Beach County for three years, two of which must be the junior and senior years. A student who changes schools due to a boundary change made by the District will be eligible to share recognition as valedictorian or salutatorian without meeting the attendance requirement of three years in the same public school. However, the student must have been enrolled in the District public schools for three years. Students selecting an 18-credit graduation option, or electing to complete the 24-credit option early may be co-ranked as valedictorian/salutatorian. However, an early admission student enrolled full-time in a college or university during the senior year will not be eligible for this recognition.

Determination of the Valedictorian and Salutatorian

- * The valedictorian/salutatorian award will be based on the meritorious honor point average (HPA), which is derived from grades earned after promotion from eighth grade through the first semester of twelfth grade.
- * The valedictorian is the student with the highest honor point average (HPA). The HPA calculation will be carried to the ten-thousandth place.
- * The salutatorian is the student with the second highest honor point average (HPA). The HPA calculation will be carried to the ten-thousandth place.
- * In case of a tie for the highest HPA, co-vals will be named and the student with the third highest HPA will be designated as salutatorian. In case of a tie for the second highest HPA, co-sals will be named.

The calculation for val/sal will be determined at the end of the first semester. The calculation will include the following:

- * Grades earned after promotion from eighth grade.
- * Grades earned from approved dual enrollment courses taken at institutions in the District inter-institutional articulation agreement.

This policy does not ensure that the val/sal will address the graduating class. The principal has the authority to exclude the valedictorian/salutatorian from the above recognition.

STUDENT DELIVERIES

Deliveries to students are not permitted. Food and beverages will not be delivered to students. In case of emergency, Student

VISITORS

All visitors to the campus should check in at the Main Office upon their arrival for clearance before visiting the campus. **Students are not allowed to bring any guest to school for any reason. Students from other schools are not permitted to visit the campus or individual classes.** Parents wishing to speak to individual teachers must do so by appointment. Persons on campus for the purpose of providing rides for students are to remain in their vehicles and are not to interfere with the school program in any way.

POLICIES AND DIRECTIVES

| | |
|---------------|-------------------------------------------------------------------------------------|
| D-5351(2)(b) | School Grievance Procedure |
| D-5351(2)(d) | Student Rights and Responsibilities |
| D-5.031 | Non-Attendance of Senior High School Students |
| D-5.015 | Student Absence for Religious Reasons |
| D-5.351(2)(e) | Authority of the Principal |
| D-5.132 | Penalties for Drug Abuse |
| 5.09(A) | Attendance Endurance Procedures for High School Students for the Awarding of Credit |

The above School Board Policies and Directives are available in the main office for reference purposes.

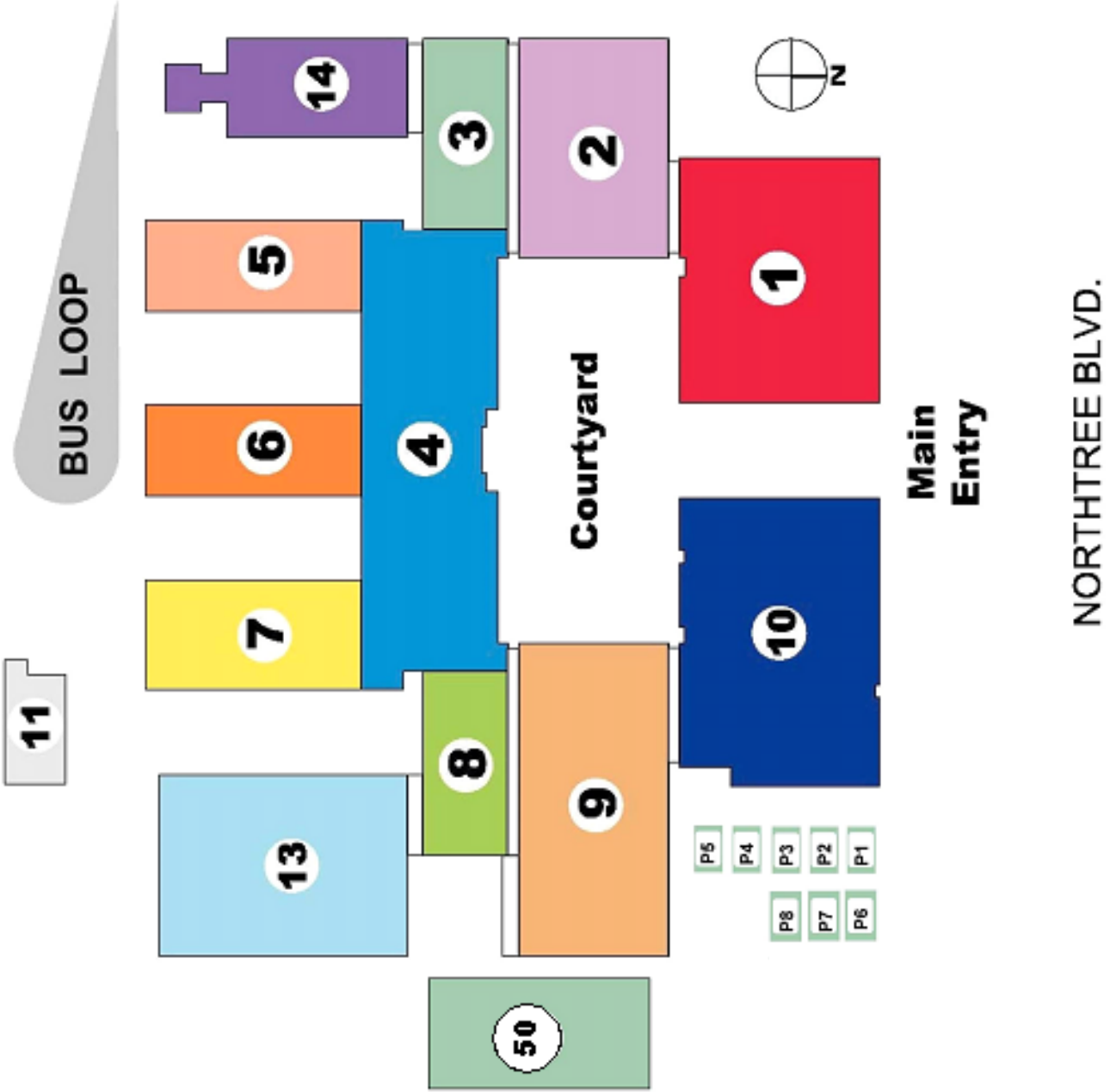
It has been the practice of the school to routinely release information concerning your children to public inquiry. Florida Statute defines such directory information as the student's name, address, telephone number (if it is a listed number), date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance and degrees and awards received.

As the parent/guardian of the student, you have the right to refuse to permit the designation of any or all of the categories of personally identifiable information as designated above. If you do not wish any or all of the above-referenced information to be released, you must notify the school, in writing, no later than September 13, to request that the above-referenced designated personally identifiable information not be considered directory information as to the student. The school, however, may release this information without your written consent.

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Park Vista Community High School



Bldg. 1- Administration Offices, Media Center

Bldg. 2- Cafeteria

Bldg. 3- Classrooms, Labs

Bldg. 4- Downstairs- Art, ESE,

Student Government, Yearbook

Bldg. 4- Upstairs- Info Tech, English, ESOL

Bldg. 5- Downstairs – Reading, 9th English

Bldg. 5- Upstairs- English

Bldg. 6- Downstairs- Math

Bldg. 6- Upstairs- Social Science

Bldg. 7- Downstairs- Science, ESE Labs

Bldg. 7- Upstairs- Science

Bldg. 8- Band, Chorus, Band, Science

Bldg. 9- Auditorium, TV Film Studio

Bldg. 10- Gymnasium

Bldg. 11- Mechanical Room

Bldg. 12- Stadium

Bldg. 13- Automotive Labs

Bldg. 14- Health Occupations Labs

Bldg. 50- World Languages

P1-P8- Portable Classrooms

Note: All 100 classrooms are on the 1st Floor

All 200 Classrooms are on the 2nd Floor

Example: Room 5-103 is on the 1st Floor of Building 5